



**Public
Procurement
Authority**
*Improving Efficiency and
Transparency in Public Procurement*

JULY-AUGUST 2023 EDITION

In This Edition

Sustainable Public Procurement (SPP)

PPA Interviews Kumasi Metropolitan Assembly (KMA)

PPA successfully organizes SPP workshop for public sector



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Public Procurement Authority, Ghana



**Public
Procurement
Authority**
Improving Efficiency and
Transparency in Public Procurement

e-Bulletin

Theme: SUSTAINABLE PUBLIC PROCUREMENT (SPP)

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SUSTAINABLE PUBLIC PROCUREMENT



Sustainable procurement is about spending public funds on the procurement of goods, works, and services that foster sustainable development. Thus, it is the process whereby institutions meet their needs for goods, services and works in a way that achieves value for money on a whole life-cycle in Sustainable procurement has become a major discussion within the institutional space in the world. The global dynamics on sustainable development have provided the needed framework to repackage the debate on sustainable procurement from product design/specification to production. According to *Brundtland Report, 1987*) “Sustainable Development is the development that meets the needs of the present without compromising the ability of future generations to meet their own needs”

Continued on Pg. 8

ONLINE PROCUREMENT PLAN SUBMISSION ON GHANEPS AS AT 23RD AUGUST, 2023

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|--|--|
| 1. Abuakwa South Municipal Assembly | 58. Commission On Human Right And Administrative Justice |
| 2. Accra Psychiatric Hospital | 59. Community Health Nurses Training College - Tamale |
| 3. Achimota Hospital | 60. Controller And Accountant General Department |
| 4. Ada East District Hospital | 61. Council For Scientific And Industrial Research |
| 5. Agona West Municipal Assembly | 62. Daffiama-Bussie-Issa District Assembly |
| 6. Agortime-Ziope District Assembly | 63. Department Of Social Welfare |
| 7. Ahafo Ano-North Municipal Assembly | 64. Dormaa Central Municipal Assembly |
| 8. Ahanta West Municipal Assembly | 65. Dr. Hilla Limann Technical University Wa |
| 9. Aircraft Accident And Incident Investigation And Prevention Bureau | 66. East Gonja Municipal Assembly |
| 10. Akatsi College Of Education | 67. East Mamprusi Municipal Assembly |
| 11. Akenten Appiah-Menka University Of Skills Training And Entrepreneurial Development | 68. Eastern Regional Hospital |
| 12. Akrofuom District Assembly | 69. Effia-Kwesimintsim Municipal Assembly |
| 13. Akuapem South Municipal Assembly | 70. Ejura Government Hospital |
| 14. Akuse Government Hospital | 71. Electoral Commission Of Ghana |
| 15. Al-Faruq College Of Education-Wenchi | 72. Enchi College Of Education |
| 16. Amansie Central District Assembly | 73. Enchi Government Hospital |
| 17. Anyaa Polyclinic | 74. Environmental Protection Agency |
| 18. Asamankese Government Hospital | 75. Essam Government Hospital |
| 19. Asante Akim South Municipal Assembly | 76. Fair Wages And Salaries Commission |
| 20. Asokwa Municipal Assembly | 77. Financial Intelligence Centre |
| 21. Asonomanso Government Hospital | 78. Fisheries Commission |
| 22. Assin Foso Municipal Assembly | 79. Food And Drugs Authority |
| 23. Asunafo North Municipal Assembly | 80. Forestry Commission |
| 24. Atiwa East District Assembly | 81. Ga West Municipal Hospital |
| 25. Atiwa West District Assembly | 82. Gambaga College Of Education |
| 26. Atua Government Hospital | 83. Gbewaa College Of Education |
| 27. Audit Service | 84. Ghana Aids Commission |
| 28. Awutu Senya East Municipal Assembly | 85. Ghana Airports Company Limited |
| 29. Ayawaso North Municipal Assembly | 86. Ghana Book Development Council |
| 30. Babile Polyclinic | 87. Ghana College Of Pharmacists |
| 31. Bank Of Ghana | 88. Ghana College Of Physicians And Surgeons |
| 32. Bawku Municipal Assembly | 89. Ghana Commodity Exchange |
| 33. Bawku West District Assembly | 90. Ghana Communication Technology University |
| 34. Bekwai Municipal Hospital | 91. Ghana Cylinder Manufacturing Company |
| 35. Berekum East Municipal Assembly | 92. Ghana Education Service (HQ) |
| 36. Bia East District Assembly | 93. Ghana Enterprise Agency |
| 37. Bibiani Anhwiaso Bekwai Municipal Assembly | 94. Ghana Exim Bank |
| 38. Bibiani College Of Health Sciences | 95. Ghana Free Zones Authority |
| 39. Birim Central Municipal Assembly | 96. Ghana Geological Survey Authority |
| 40. Birim South District Assembly | 97. Ghana Grid Company Limited |
| 41. Bole District Hospital | 98. Ghana Health Service - Hq |
| 42. Bolgatanga Midwifery Training College | 99. Ghana Highway Authority |
| 43. Bolgatanga Technical University | 100. Ghana Institute Of Journalism |
| 44. Bongo District Hospital | 101. Ghana Institute Of Languages |
| 45. Bosome Freho District Assembly | 102. Ghana Institute Of Management And Public Administration |
| 46. Bui Power Authority | 103. Ghana Integrated Aluminium Development Corporation |
| 47. Builsa North Municipal Assembly | 104. Ghana Investment Fund For Electronic Communications |
| 48. Bureau Of Ghana Languages | 105. Ghana Investment Promotion Centre |
| 49. Cape Coast Technical University | 106. Ghana Library Authority |
| 50. Central Regional Co-Ordinating Council | 107. Ghana Meteorological Agency |
| 51. Central Regional Health Directorate | 108. Ghana National Gas Company Limited |
| 52. Central Tongu District Assembly | 109. Ghana National Petroleum Corporation |
| 53. Centre For Plant Medicine Research | 110. Ghana National Service Scheme |
| 54. Civil Service Training Centre | 111. Ghana Reinsurance Plc |
| 55. Coastal Development Authority | 112. Ghana Revenue Authority |
| 56. College Of Health Science Yendi | 113. Ghana Shippers' Authority |
| 57. College Of Nursing And Midwifery Nalerigu | 114. Ghana Standards Authority |
| | 115. Ghana Tourism Authority |

ONLINE PROCUREMENT PLAN SUBMISSION ON GHANEPS AS AT 23RD AUGUST, 2023

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| 116. Ghana Tvet Service | 174. Ministry Of Railways Development |
| 117. Ghana Water Company Limited | 175. Ministry Of Sanitation And Water Resources |
| 118. Greater Accra Regional Hospital | 176. Ministry Of Tourism Arts And Culture |
| 119. Guan District Assembly | 177. Ministry Of Transport |
| 120. Gushegu Municipal Assembly | 178. Ministry Of Works And Housing |
| 121. Ho Municipal Assembly | 179. Ministry Of Youth And Sports |
| 122. Ho Polyclinic | 180. Mion District Assembly |
| 123. Hohoe Municipal Assembly | 181. Mother And Child Hospital Kasoa |
| 124. Institute Of Local Government Studies | 182. Mount Mary College Of Education |
| 125. Internal Audit Agency | 183. Nanumba North Municipal Assembly |
| 126. Jaman North District Assembly | 184. National Commission For Civic Education |
| 127. Jasikan Municipal Assembly | 185. National Commission On Culture |
| 128. Kade Government Hospital | 186. National Communications Authority |
| 129. Kadjebi District Assembly | 187. National Council For Curriculum And Assessment |
| 130. Karaga District Assembly | 188. National Development Planning Commission |
| 131. Kasoa Polyclinic | 189. National Film And Television Institute |
| 132. Keta Municipal Assembly | 190. National Information Technology Agency |
| 133. Keta Municipal Hospital | 191. National Insurance Commission |
| 134. Ketu North Municipal Assembly | 192. National Labour Commission |
| 135. Ketu South Municipal Assembly | 193. National Peace Council |
| 136. Ketu South Municipal Hospital | 194. National Pensions Regulatory Authority |
| 137. Kibi Government Hospital | 195. National Petroleum Authority |
| 138. Ko Polyclinic | 196. National Road Safety Authority |
| 139. Koforidua Technical University | 197. National Sports Authority |
| 140. Kpando Municipal Assembly | 198. National Teaching Council |
| 141. Krowor Municipal Assembly | 199. New Abirem Government Hospital |
| 142. Kumasi Technical University | 200. New Juaben South Municipal Assembly |
| 143. Kumbungu District Assembly | 201. Nkoranza South Municipal Assembly |
| 144. Kwabre East Municipal Assembly | 202. Nkwanta North District Assembly |
| 145. Kwadaso Municipal Assembly | 203. Nkwanta South Municipal Hospital |
| 146. Kwahu Afram Plains North District Assembly | 204. North East Regional Coordinating Council |
| 147. Kwahu Afram Plains South District Assembly | 205. North Tongu District Assembly |
| 148. Kwahu East District Assembly | 206. Northern Electricity Distribution Company Limited |
| 149. Kwame Nkrumah University Of Science And Technology | 207. Nsawam Adoagyiri Municipal Assembly |
| 150. Lands Commission | 208. Nsawam Government Hospital |
| 151. Law Reform Commission | 209. Nuclear Regulatory Authority |
| 152. Ledzokuku Municipal Assembly Hospital | 210. Nurses And Midwives Training College - Tamale |
| 153. Lekma Polyclinic | 211. Nurses Training College - Ho |
| 154. Lower Manya Krobo Municipal Assembly | 212. Nurses Training College Damongo |
| 155. Mampong Government Hospital | 213. Nursing And Midwifery Council Of Ghana |
| 156. Maternal And Child Health Hospital | 214. Nursing And Midwifery Training College |
| 157. Mfantseman Municipal Assembly | 215. Nursing And Midwifery Training College Asankrangwa |
| 158. Minerals Commission | 216. Nursing And Midwifery Training College Bole |
| 159. Minerals Income Investment Fund | 217. Nursing And Midwifery Training College Hohoe |
| 160. Ministry Of Chieftaincy And Religious Affairs | 218. Nursing And Midwifery Training College Koforidua |
| 161. Ministry Of Communications | 219. Nursing And Midwifery Training College Korle Bu |
| 162. Ministry Of Defence | 220. Nursing And Midwifery Training College Kpembe |
| 163. Ministry Of Education | 221. Nursing And Midwifery Training College Sekondi |
| 164. Ministry Of Employment And Labour Relations | 222. Nursing And Midwifery Training College- Tarkwa |
| 165. Ministry Of Energy | 223. Nursing And Midwifery Training College Teshie |
| 166. Ministry Of Environment Science Technology And Innovation | 224. Nursing And Midwifery Training College Twifo Praso |
| 167. Ministry Of Finance | 225. Nursing And Midwifery Training College Zuarungu |
| 168. Ministry Of Fisheries And Aquaculture Development | 226. Nursing Training College Sampa |
| 169. Ministry Of Food And Agriculture | 227. Obuasi Government Hospital |
| 170. Ministry Of Foreign Affairs And Regional Integration | 228. Obuasi Municipal Assembly |
| 171. Ministry Of Health Headquarters | 229. Oda Government Hospital |
| 172. Ministry Of Information | 230. Office Of The Attorney-General And Ministry Of Justice |
| 173. Ministry Of Parliamentary Affairs | 231. Office Of The Head Of Civil Service |

ONLINE PROCUREMENT PLAN SUBMISSION ON GHANEPS AS AT 23RD AUGUST, 2023

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|--|---|
| 232. Office Of The Head Of The Local Government Services | 290. University Of Mines And Technology |
| 233. Office Of The Registrar Of Companies | 291. University Of Professional Studies Accra |
| 234. Offinso College Of Education | 292. Upper Denkyira West District Assembly |
| 235. Okere District Assembly | 293. Upper West Akim District Assembly |
| 236. Old Tafo Municipal Assembly | 294. Volta Regional Hospital |
| 237. Oti Regional Health Directorate | 295. Volta River Authority |
| 238. Peki Government Hospital | 296. Wa Municipal Hospital |
| 239. Petroleum Commission | 297. Wassa Akropong Government Hospital |
| 240. Pharmacy Council | 298. Wassa Amenfi Central District Assembly |
| 241. Presby Women College Of Education- Aburi | 299. Wassa Amenfi East Municipal Assembly |
| 242. Presbyterian College Of Education- Akropong | 300. Wesley College Of Education |
| 243. Pru East District Assembly | 301. West Akim Municipal Assembly |
| 244. PSC Tema Shipyard Limited | 302. West Gonja District Assembly |
| 245. Psychiatric Nurses Training College Ankaful | 303. Yendi Municipal Assembly |
| 246. Public Interest And Accountability Committee | 304. Yilo Krobo Municipal Assembly |
| 247. Public Procurement Authority | 305. Zabzugu District Assembly |
| 248. Public Records And Archives Administration Department | |
| 249. Public Sector Reform Secretariat | |
| 250. Public Utilities Regulatory Commission | |
| 251. Public Works Department Hq | |
| 252. Quality Control Company Limited | |
| 253. Regional Health Directorate Ghana Health Service | |
| 254. Regional Health Directorate Tamale | |
| 255. Rent Control Department | |
| 256. Right To Information Commission | |
| 257. Sagnarigu Municipal Assembly | |
| 258. Savannah Regional Coordinating Council | |
| 259. Savelugu Municipal Hospital | |
| 260. SDA College Of Education-Asokore Koforidua | |
| 261. Sda Nursing And Midwifery Training College | |
| 262. Sefwi Wiawso Municipal Assembly | |
| 263. Shai-Osudoku District Hospital | |
| 264. Sic Life Company Limited | |
| 265. Simon Diedong Dombo University Of Business And Integrated Development Studies | |
| 266. Social Security And National Insurance Trust | |
| 267. Sogakope Hospital | |
| 268. South Dayi District Assembly | |
| 269. St Annes Hospital Damongo | |
| 270. St. Joseph Hospital Jirapa | |
| 271. St. Teresa's College Of Education | |
| 272. St. Theresa's Hospital-Nandom | |
| 273. St. Vincent College Of Education | |
| 274. Suaman District Assembly | |
| 275. Suhum Municipal Assembly | |
| 276. Sunyani Municipal Assembly | |
| 277. Takoradi Technical University | |
| 278. Tamale Central Hospital | |
| 279. Tamale College Of Education | |
| 280. Tamale Technical University | |
| 281. TDC Development Company Limited | |
| 282. Techiman Municipal Assembly | |
| 283. Tema General Hospital | |
| 284. Tetteh Quarshie Memorial Hospital | |
| 285. Tree Crop Development Authority | |
| 286. Tumu College Of Education | |
| 287. University For Development Studies | |
| 288. University Of Ghana | |
| 289. University Of Health And Allied Sciences | |



Welcome back dear readers *et bienvenue* to our francophone family! This edition of our bimonthly e-bulletin promises to inform and also excite you on the concept of Sustainable Public Procurement (SPP). Sustainability is arguably one of the major global concerns of the 21st century, and it is about ensuring a holistic development that takes into consideration social, economic, and environmental wellbeing of not only the current generation, but also future generations.

Sustainable Public Procurement (SPP) is a process by which public entities acquire goods, works, consultancy, and non-consulting services, in a way that achieves value for money on a whole life basis. SPP seeks not to benefit only the entity but the society and the economy while minimizing the damage to the environment.

Ghana's economy is largely a consumption one and the government is deemed the largest consumer. From this backdrop, government is therefore, an important vehicle to drive sustainable Public Procurement. Since 2002, Ghana has shown considerable commitment in achieving Sustainable Development by signing international treaties which include the African Union Agenda 2063 and UN Global Agenda on Sustainable Development Goals (SDGs) 2030. Under the UN SDGs, SD Goal 12 which centres on Responsible Consumption and Production, SD G12.7 highlights the promotion of public procurement practices that are sustainable, in accordance with national policies and priorities.

To date, Ghana through the PPA has led the cause of SPP as one of its major policy initiatives, designed to

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consolidate the gains of the country's public procurement reforms. PPA developed draft SPP Policy and Guidelines to guide all public institutions in adopting SPP concepts and principles in their procurement cycle. To strengthen its commitment in promoting the SPP drive, in 2016, the Public Procurement Authority introduced sustainability as one of the key amendments to the Public Procurement Act, 2003 (Act 663). Subsequently, the Standard Tender Documents were revised to reflect these amendments. Additionally, the Authority has continuously built the capacities of both the Private and Public Sector institutions in SPP Principles and Guidelines.

There have been collaborations between PPA and other government agencies in the implementation of Sustainable Public Procurement in Ghana. Notable among them are the collaborations with Forestry Commission, and Ministry of Lands and Natural Resources on Legal timber and timber products, and Energy Commission on local content for electrical products.

SPP requires a collective approach to be successful. All stakeholders (Government, PPA, Regulatory Certification Agencies, other relevant regulatory bodies, public entities, etc) in the sustainability drive must collaborate for Sustainable Public Procurement to become a reality. Therefore, the Authority is calling for all hands on deck for a successful implementation of Sustainable Public Procurement in Ghana.

Written By
Sheila Darkey - Principal Operations Officer
Compliance, Monitoring and Evaluation (CM&E)

Edwina Safee-Boafo
Senior Officer
Capacity Development (CD)

REFERENCES

PPA SPP Draft Policy

(Blok et al., 2015; Thiele, 2016; WCED, 1987)

SUSTAINABLE PUBLIC PROCUREMENT

Starts from Pg. 2 In terms of generating benefits not only to the organization but also the society and the economy, whilst minimizing the negative environmental and socio-economic impacts of consumption and production and reducing the generation of waste through increasing economically viable opportunities for recycling and reuse.

THE JOURNEY SO FAR: THE SPP POLICY STATEMENT, TRAININGS, AMENDMENT AND REVIEWS & COLLABORATIONS

As part of its commitment to the requirements of Act 663, the Public Procurement Authority (PPA) has developed a Sustainable Public Procurement (SPP) Policy aligned with Ghana's commitment to achieving Sustainable Development Goals (SDGs) on Sustainable Consumption and Production (UN SDGs 12 and 17). The need for PPA and Public Entities to jointly work with all key stakeholders to reduce environmental and social impacts through the procurement of goods, works and technical services is an essential requirement. The SPP policy and guidelines are meant to guide public institutions in adopting SPP concepts, principles, approaches, and behaviours in their procurement to stimulate competition among private firms for suitability in production and marketing as well as signal the government's preference for environmentally and socially responsible consumption.

PPA has trained about 500 staff of Public Entities and 300 private companies nationwide in 2014 and 2018 respectively on the SPP principles. As a result of this training, the Kumasi Metropolitan Assembly (KMA) as part of its procurement processes buy only **legal timber and timber products** to reduce deforestation in Ghana.

PPA amended the Public Procurement Act, 2003 (Act 663) to reflect environmental and social needs in 2016 (Act 914). Sections 2, 14 (5), 22 (1), 33 (3&4), 59, 60, and 69 inserted clauses in the objectives of the Act, Evaluation, and Margin of Preference are among other environmental and social changes in the Act. Parliament passed these Procurement Regulations in 2022 in line with the changes in the amended Act.

Also, the Standard Tender Documents (STDs) have been reviewed to reflect these changes. Through the Ghana

SUSTAINABLE PUBLIC PROCUREMENT

Electronic Procurement System GHANEPS, the Authority is committed to ensuring that public procurement is sustainable. As of June 2023, 792 PEs have been trained and enrolled on the GHANEPS platform to enable them to upload annual procurement plans, advertise and evaluate tenders, and award and post contracts awarded on the PPA website to improve transparency.

The Authority has collaborated with the following institutions to introduce procurement policies to improve the environmental, social and economic impact of Ghana. These include:

- Collaboration with the Ministry of Trade and Industry (MoTI) on using Locally Assembled Vehicles to improve emissions from second-hand vehicles.
- Collaboration with the Forestry Commission (FC) and Ministry of Lands and Natural Resources (MLNR) on Legal timber and timber products
- Collaboration with the Energy Commission on local content for electrical products and skill development in the electricity sector.
- Collaboration with Ghana Audit Service (GAS) and Internal Audit Agency (IAA) for procurement auditing to ensure compliance with Procurement Legal Framework

Benefits of Sustainable Procurement

Efficient and Effective Products: In Ghana, the government remains the biggest purchaser of goods, works, and services within the economy. The government of Ghana consumes about 65% -70% of goods, works and services in the country. Thus, controlling the government's consumption pattern through the procurement of safe and healthy goods, works, and services will contribute significantly to the delivery of sustainable development.

Value for Money: Sustainable procurement ensures adequate Value For Money (VFM). VFM is one of the cardinal principles of procurement that must not be compromised. From the sustainable sourcing of raw materials

SUSTAINABLE PUBLIC PROCUREMENT

to the last cycles of recycling, sustainable procurement provides the opportunity to minimize cost, sustain quality and safety, and achieve efficiency.

Enhanced ethical compliance: Environmental sustainability and compliance with the ethical behaviour of suppliers or contractors are the most essential factors to drive the attainment of sustainable development. Sustainable procurement improves the ethical behaviour and compliance of suppliers and contractors.

Elimination of harmful emissions and substances: The determinants of sustainability hinge on factors that relate to harmful emissions, waste generation, improved air, water quality, disposal management, etc. All these factors fall within the framework of sustainable procurement.

Improved Working Conditions: Sustainable procurement also ensures improved working conditions. A plethora of manufacturing companies have suffered from the failures of improved working conditions. Health and safety provisions and labour standards that emphasise employee betterment are criteria for the evaluation and selection of suppliers and contractors PEs must look out for in sustainable procurement. Organizations with poor records on these factors are usually declared non-responsive in a competitive procurement process.

Attainment of Sustainable Development Goals: The attainment of Sustainable Development Goals (SDGs) has travelled through the rough scars of the procurement processes. And speeding up efforts for its attainment has been tied to specific interventions that countries across the globe must work at. Sustainable procurement facilitates the attainment of SDGs in the countries that place emphasis on it. As a member of the task force spearheading sustainable public procurement, Ghana is attracting donor support and working hard to achieve the SDGs by 2030.

SUSTAINABLE PUBLIC PROCUREMENT

Challenges of Sustainable Public Procurement

Ghana's Legal Framework on Sustainable Procurement: The Procurement Manual is devoid of significant provisions that address sustainable procurement issues. In order to adequately address sustainability concerns, relevant portions of the procurement manual should be reviewed (Amended Act 914). By so doing, Sustainable Procurement can be incorporated into the cardinal aspects of the manual (which provides an interpretation of laws) that will emphasize enforcement.

Securing Budget for Sustainable Procurement: The SPP agenda requires buying a sustainable product which cost more money. Although life cycle cost procurement provides more than proportional savings in the long term, PEs are reluctant to adopt it. Review relevant policies, train professionals, as well as engage in public or institutional sensitization and engagement that will promote policy buy-in and adoption by PEs into procurement activities.

Equipping Sustainable Procurement Compliance Inspectors: Compliance inspectors must be trained to carry out compliance monitoring and evaluation of Procuring Entities. These officers will require expertise, vehicles and logistics to function properly for compliance monitoring and evaluations.

Supplier/Contractor Resistance: Initial supplier or contractor resistance is hampering the smooth process of implementing sustainable procurement processes. Change management in the African context is largely a difficult task. Supplier adaptation to change and change processes are often seen as a process of discrimination. This characteristic in supplier selection in Ghana remains largely a debilitating factor in competition in sustainable public procurement processes.

SUSTAINABLE PUBLIC PROCUREMENT

The Way Forward: PPA must review the Public Procurement to reflect environmental and social changes made in Act 663, the procurement Regulations, and the STDs. In order to satisfy society's environmental and social needs, procurement staff of Ministries, Departments, and Agencies (MDAs) and Metropolitan, Municipal and District Assemblies (MMDAs) must be trained in the regulations and use of STDs. There is a clear conscience of the fact that the overriding factors in ensuring sustainable procurement will hinge on the strong establishment of legislative regimes that will anchor the entire debates and thoughts on the path of enforcement and drastic action. This means that sustainable procurement will run through deliberate national and local level policy implementation backed by the necessary legal instruments.

The Authority will have to carry the burden of training compliance inspectors for the successful implementation of sustainable procurement. The period to start this exercise is right now. Then there is also the need to influence a greater rate of advocacy for the development of research and tertiary curriculum in the high-level studies on sustainable procurement to ensure the culture becomes endemic in academia and practice.

There is also a need to build synergy between environmental laws with procurement laws so that the country can draw down on the needed enforcement regimes together with the legal regimes that ensure sustainable procurement. The Environmental Protection Agency, Food & Drugs Authority, Energy Commission, Forestry Commission, Ghana Standards Authority, Association of Ghana Industries (AGI), Trade Union Company (TUC), Civil Society Organizations (CSOs) Media Houses among others are relevant bodies that must make incursions into the viability of SPP.

There is a need to develop sustainable procurement operations and impact assessment indicators to measure the level of MDA's and MMDA's acceptability and compliance. Currently, the District Performance Assessment Tool (DPAT) is being used to measure procurement compliance at the MDAs and MMDAs leading to the qualification of significant development funding. This must be scaled up to include indicators of sustainable procurement operations and impact. This will take considerable time but any pragmatic step to achieve it now will make it more relevant.

SUSTAINABLE PUBLIC PROCUREMENT

Conclusion: The global understanding of sustainable development has grown deeper. To achieve sustainable procurement, it is necessary to openly and widely discuss the necessary tenets. There is however the need to pursue a drastic government action that will place Ghana on the essence of the required partnership for sustainable procurement. It is evident that there are in-country actions already working to support the drive for sustainable procurement. In order for the process to be completed, it will require institutional willpower on the part of public entities. The PPA, nonetheless, must be a combative vanguard in this drive to secure the ultimate price on sustainable procurement. It is the only powerful organ in this advocacy and must work tirelessly to arrive at the podium of success.

Written by Francis Ayitey

Deputy Director - Research, Policy and Planning (RPP)



PPA SUCCESSFULLY ORGANIZES SUSTAINABLE PUBLIC PROCUREMENT (SPP) TRAINING WORKSHOP FOR PUBLIC SECTOR INSTITUTIONS



As part of the Public Procurement Authority's mandate to build the capacity of all stakeholders involved at all levels of the Public Procurement System, the Authority successfully organized a workshop on Sustainable Public Procurement (SPP). The workshop which took place from 5th – 7th July, 2023 at the Crystal Palm Hotel in Accra,

sought to inform and build the capacity of participants on Ghana's context on Sustainability and the application of Sustainability Principles and Guidelines in the Public Procurement System in Ghana. Mr. Andrew Kojo Baafi, Deputy Director at the Public Procurement Authority, speaking on behalf of the Chief Executive of the Authority, welcomed participants to the workshop. He said the Authority's goal was to ensure public procurement is conducted in a sustainable manner. He highlighted the benefits of the SPP workshop and encouraged the participants to actively participate in the training in order to gain the requisite knowledge and skills on the SPP concept, and be able to apply them in their procurement processes. The workshop was very interactive, and employed case studies to deepen participants understanding of the concept of Sustainable Public Procurement. Participants at the workshop included procurement practitioners and internal auditors from public sector institutions. They were taught how to incorporate sustainability considerations into the entire procurement cycle. The workshop was very interactive, and employed case studies to deepen participants understanding of the concept of Sustainable Public Procurement. Participants at the workshop included procurement practitioners and internal auditors from public sector institutions. They were taught how to incorporate sustainability considerations into the entire procurement cycle. At the end of the training programme, the Authority received positive feedback from participants. Participants recommended for more SPP training programmes to be done to cover other public sector institutions, to help in the achievement of value for money, as well as minimize the damage on the environment.

Written by Edwina Safee-Boafo
Senior Officer
Capacity Development (CD)



DIRECT FEEDBACK FROM PARTICIPANT FROM THE TRAINING

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|---|
| "Excellent training" |
| "I recommend such trainings should be done frequently" |
| The content of the training was very useful as most relevant " |
| "Provide training and support to all procurement staff and employers to help them to understand the principles of SPP and to apply them in their workplace " |
| "Such training should be organized yearly" |
| "I have an in-depth knowledge about sustainable procurement and I will input them in my NCT and PQ document. I will also apply them in my day-to-day procurement activities " |
| "Course was interactive, subject content was good " |
| "I recommend many more of such training programs on this chosen subject matter to organized to educate many more people " |
| "More training and media engagement should be encouraged " |
| "I have benefited from this training and will start practicing them with immediate effect " |
| "The course is useful and relevant in my duties as a technical and procurement officer " |

TRAINING CALENDAR FOR 2023



Public Procurement Authority
Improving Efficiency and Transparency in Public Procurement

TRAINING CALENDAR FOR 2023

The Public Procurement Act, 2003, Act 663 as amended requires the **Public Procurement Authority (PPA)** to provide training and build capacity of public officers involved in public procurement at all levels in the public entities. In furtherance to this objective the Authority has outlined training programmes for 2023.

THIRD QUARTER (JULY - SEPTEMBER)

| NO | COURSE TITLE | DAYS | DATE | DEADLINE FOR REGISTRATION | LOCATION |
|----|---|------|--|------------------------------|-----------|
| 1. | Sustainable Public Procurement | 3 | 5 th - 7 th July, 2023 | 28 th June, 2023 | Accra |
| 2. | Newly Developed Standardized Procurement Audit Framework (SPAF) To Conduct/Carry Out/ Execute/ All Procurement Related Audit in Ghana | 4 | 11 th - 14 th July, 2023 | 5 th July, 2023 | Koforidua |
| 3. | Understanding the Procurement Best Practices on Preparation and Evaluation of framework Agreement to efficiently manage Entity's resources and time | 4 | 18 th - 21 st July, 2023 | 7 th July, 2023 | Koforidua |
| 4. | Newly Developed Standardized Procurement Audit Framework (SPAF) To Conduct/Carry Out/ Execute/ All Procurement Related Audit in Ghana | 4 | 25 th - 28 th July, 2023 | 19 th July, 2023 | Kumasi |
| 5. | Contract Administration for Goods Technical Services | 3 | 8 th - 10 th August, 2023 | 2 nd August, 2023 | Koforidua |
| 6. | Contract Administration for Works and Consultancy Services | 3 | 15 th - 17 th August, 2023 | 9 th August, 2023 | Koforidua |

FORTH QUARTER (OCTOBER - DECEMBER)

| NO | COURSE TITLE | DAYS | DATE | DEADLINE FOR REGISTRATION | LOCATION |
|----|--|------|---|----------------------------------|-----------|
| 1. | Effective Tender Preparation and Evaluation for Goods and Technical Services | 4 | 3 rd - 6 th October, 2023 | 27 th September, 2023 | Koforidua |
| 2. | Effective Tender Preparation and Evaluation for Works and Consultancy Services | 4 | 10 th - 13 th October, 2023 | 4 th October, 2023 | Koforidua |
| 3. | Public Procurement & Submitting a winning Tender | 2 | 24 th - 25 th October, 2023 | 18 th October, 2023 | Accra |

PPA TRAINING – EMPOWERING PROCUREMENT PROFESSIONALS



Public Procurement Authority
Improving Efficiency and Transparency in Public Procurement

| NO | COURSE TITLE | DAYS | DATE | DEADLINE FOR REGISTRATION | LOCATION |
|----|---|------|--|---------------------------------|-----------|
| 4. | Understanding the Procurement Best Practices on Preparation and Evaluation of framework Agreement to efficiently manage Entity's resources and time | 4 | 7 th - 10 th November, 2023 | 1 st November, 2023 | Koforidua |
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| 6. | Understanding the Procurement Best Practices on Preparation and Evaluation of framework Agreement to efficiently manage Entity's resources and time | 4 | 21 st - 24 th November, 2023 | 15 th November, 2023 | Kumasi |
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MR. KWAME PREMPEH AT THE GHANA INSTITUTE OF ENGINEERING**



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PPA INTERVIEWS KUMASI METROPOLITAN ASSEMBLY (KMA)

The Editorial Team interviewed Mabel Manu, Head of the Procurement Unit, Kumasi Metropolitan Assembly on Sustainable Public Procurement. This article captures the responses from the interview.

Question:

How does KMA define sustainability and overall, what is your sustainability mission or strategy, especially with regards to public procurement?

Response by KMA

We at KMA defines sustainability as a concept of meeting the needs of the present generation without compromising the ability of future generations to meet their own needs and because of that, we try to find a balance between the environmental, social and the economic considerations to ensure a long-term well-being.

For instance, if you take environmental sustainability, we focus on preserving and protecting natural resources, that is; trying to reduce waste and pollution and mitigating the impact of human activities on the ecosystem. For social sustainability, we are looking at ensuring access to good food, good water, access to healthcare and education, and housing for our community. Lastly, for economic sustainability, we seek to promote economic growth and development that is viable by ensuring that resources are used efficiently to bring the waste to its minimum.

Question:

Can you furnish us with some examples of sustainable projects or initiatives by the KMA? For instance, an example of a KMA project and the impact that is having on the environment, society, or the economy of the people.

Response by KMA

To mention a few projects, we firstly have a project under the forestry division which is called “***Greening the environment***” which is essentially collaborating with the Forestry Commission (FC) here in Kumasi to plant trees. Aside from that, we are protecting wetlands under another project with FC where we employ our officers to plant coconut trees along river bodies. What we aim at is essentially promoting environmental sustainability by greening the environment and checking soil erosion, which is very common among several towns in Kumasi. These are but

PPA INTERVIEWS KUMASI METROPOLITAN ASSEMBLY (KMA)

a few to mention among several other environmental projects.

Focusing on society, we are partnering with the European Union (EU) for a project called “*Lets Keep Kumasi Clean; Lets Recycle*”. The program seeks to promote waste reduction by recycling and creating green jobs which essentially create jobs for waste collectors, recycling sorters, environmental technicians among others to improve the livelihoods of the people. We are also collaborating with the Ministry of Sanitation and Water Resources that empowers communities to avoid open defecation by sourcing water closets for each household in the Kumasi Metropolitan. The households are made to pay only 25% of the total cost of constructing the toilet whiles KMA covers the remaining 75% of the cost. This will not only help curb open defecation which destroys the environment but will also save households the expensive cost of purchasing these toilets.

On the economic side, we are hoping to employ consulting firms to educate various suppliers and companies on Sustainability Policies to improve their operations and work with government entities. Sustainable projects and initiatives are a core part of our mandate as a Metropolitan and we are currently working to make sure some of the initiatives on paper come to live or are hived.

Question:

Is there any way that you measure the progress of your sustainability objectives? Perhaps a way to track and measure progress and any key performance indicators that the KMA uses to check their sustainability goals which align towards achieving some of the Sustainable Development Goals?

Response by KMA

We have the greenhouse gas emission initiative where the Metropolitan check our energy control, waste management and then our green space coverage. We also collect data in relation to our KPIs from standardization agencies and institutions such as the Environmental Protection Agency (EPA), Forestry Commission (FC) and our utility agencies. With this data we monitor the progress of the reports from our officers here.

We also have the Metro Planning Coordinating Units where quarterly all the heads of these centralized and decentralized agencies meet to report on our activities concerning meeting our objectives as institutions with regards to sustainability.

PPA INTERVIEWS KUMASI METROPOLITAN ASSEMBLY (KMA)

Question:

On the issue of sustainability, are there any challenges that you have encountered or outlined that have been major in terms of ensuring sustainability during your procurement process?

Response by KMA:

Yes, there are a couple of them we face which we continue to deal with from time to time. One of the major ones has to do with the fact that suppliers and contractors cannot meet our evaluation criteria for tenders because we have incorporated strict sustainable requirements. Most of the suppliers that seek to enter contracts with us are eventually disqualified because they fail to supply sustainable goods or render services which value sustainability. I believe it is mainly because most suppliers and contractors do not have training or knowledge on sustainable procurement, so it becomes very difficult for us to align our sustainability goals with them. A major example is with the certifications we request from suppliers especially in construction works because we are conscious of the menace of illegal logging and so we try to be strict on a Forest Commission certification but because most suppliers just source their timber from anywhere they become upset when we demand such strict certifications and they sometimes assume that we the procurement officers compromise the process when we disqualify them for failing to provide such certifications.

Question:

In terms of collaborations, can you please outline a few collaborations that you have done with major stakeholders or private collaborations that you have done in terms of ensuring sustainability in your procurement process?

Response by KMA:

For collaborations, as I mentioned earlier, we collaborate with the International Municipal Investment Fund (IMIF) for the construction of a new market which has the aim of decongesting the central business district. We will be introducing various sustainable factors like a waste management system to sort out waste from the market to recycle. KMA is also collaborating with the Ministry of Sanitation and Water Resources and World Vision to procure clean water for various communities in Kumasi.

PPA INTERVIEWS KUMASI METROPOLITAN ASSEMBLY (KMA)

Question:

Any Recommendations?

Response by KMA

I would just add that we need to focus more on educating entities on sustainability, especially in incorporating it in their procurement process. There seems to be a lot of work done here in KMA but other municipal, district assemblies and other institutions are very ignorant on sustainable public procurement. I also think we need a policy document from the PPA in collaboration with other stakeholders which clearly outlines the implementation of sustainable public procurement which every entity should be mandated by law to use when engaging in public procurement.

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PPA e-BULLETIN



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