



**Public  
Procurement  
Authority**

*Improving Efficiency and  
Transparency in Public Procurement*

# PPA e-BULLETIN

MAY/JUNE 2022 EDITION



## **THEME:**

**Achieving greater efficiency in public  
expenditure: using procurement**



[www.ppa.gov.gh](http://www.ppa.gov.gh)



[info@ppa.gov.gh](mailto:info@ppa.gov.gh)



[@PPA\\_ghana](https://twitter.com/PPA_ghana)

# e-Bulletin

*Theme for May - June 2022 Edition: Achieving Greater Efficiency in Public Expenditure: using Procurement*

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## PROCUREMENT AS A WHOLE AND HOW IT IS USED TO ENHANCE PUBLIC EXPENDITURE. INTENTION BEHIND THE LAW (ACT 663)



Government embarked upon an exercise to reform the Public Procurement System in 1996 as an integral part of a wider Public Financial Management Reform Programme (PUFMARP). The exercise was to improve the overall public financial management in the country. The reform exercise identified shortcomings and organizational weaknesses inherent in the country's procurement system. These include the absence of a comprehensive public procurement policy and the lack of a comprehensive legal regime to safeguard the integrity of the public procurement system. Others are the absence of a central body with the requisite capability, technical expertise, and competence to develop a coherent public procurement policy.

Rules and regulations which is required to guide, direct, train as well as adequately monitor public procurement were absent. Furthermore, the absence of clearly defined roles and responsibilities of individual procurement entities was a problem. There was no independent appeals process with power to address complaints from aggrieved bidders and provide corrective remedies. The lack of a clearly defined authority to allow procurement entities to undertake the procurement of Goods, Works and Services with funds appropriated to them weakened the system and had to be addressed. The absence of authority to dispose of public assets and the fact that there was no procurement auditing function by independent government officials or their appointed agents to ensure efficient accountability was also an omission in the then set up.

*Continued on Pg. 5*

## ONLINE (GHANEPS) PROCUREMENT PLAN SUBMISSIONS AS AT 31ST MARCH, 2022

1	Ablekuma North Municipal Assembly	33	Ghana Civil Aviation Authority
2	Accra Metropolitan Assembly	34	Ghana Enterprise Agency
3	Accra Psychiatric Hospital	35	Ghana Export Promotion Authority
4	Accra School Of Hygiene Korle Bu	36	Ghana Free Zones Authority
5	Ada College Of Education	37	Ghana Health Service - Hq
6	Adabraka Polyclinic	38	Ghana Institute Of Languages
7	Akuapem South Municipal Assembly	39	Ghana Integrated Aluminium Development Corpora- tion
8	Akuse Government Hospital	40	Ghana Investment Promotion Centre
9	Asesewa Government Hospital	41	Ghana Library Authority
10	Atiwa West District Assembly	42	Ghana Meteorological Agency
11	Atua Government Hospital	43	Ghana National Service Scheme
12	Audit Service	44	Ghana Prisons Service
13	Bank Of Ghana	45	Ghana Reinsurance Company Limited
14	Birim South District Assembly	46	Ghana Shippers' Authority
15	Coastal Development Authority	47	Ghana-India Kofi Annan Centre Of Excellence In Ict
16	Commission On Human Right And Administrative Jus- tice	48	Greater Accra Regional Hospital
17	Controller And Accountant General Department	49	Ho Technical University
18	Council For Scientific And Industrial Research	50	Hohoe Municipal Hospital
19	Department Of Social Welfare	51	Institute Of Local Government Studies
20	District Hospital Begoro	52	Kade Government Hospital
21	Eastern Regional Health Directorate	53	Kadjebi District Assembly
22	Economic And Organised Crime Office	54	Ketu South Municipal Hospital
23	Ejisu Government Hospital	55	Koforidua Technical University
24	Electoral Commission Of Ghana	56	Komfo Anokye Teaching Hospital
25	Energy Commission	57	Krachi West Municipal Assembly
26	Environmental Protection Agency	58	Kwahu Afram Plains North District Assembly
27	Fanteakwa South District Assembly	59	Kwahu Afram Plains South District Assembly
28	Financial Intelligence Centre	60	Kwahu East District Assembly
29	Forestry Commission	61	Kwahu Government Hospital Atibie
30	Ga Central Municipal Assembly	62	La General Hospital
31	Ga South Municipal Assembly	63	Lands Commission
32	Ghana Academy Of Arts And Sciences	64	Ledzokuku Muncal Assembly

65 Management Development And Productivity Institute

66 Manhyia District Hospital

67 Maternal And Child Health Hospital

68 Methodist College Of Education

69 Metro Mass Transit Limited

70 Ministry Of Communications

71 Ministry Of Education

72 Ministry Of Food And Agriculture

73 Ministry Of Health Headquarters

74 Ministry Of Lands And Natural Resources

75 Ministry Of The Interior

76 Ministry Of Works And Housing

77 National Commission For Civic Education

78 National Commission On Culture

79 National Communications Authority

80 National Identification Authority

81 National Information Technology Agency

82 National Pensions Regulatory Authority

83 National Schools Inspectorate Authority

84 National Vocational Training Institute

85 New Abirem Government Hospital

86 New Juaben North Municipal Assembly

87 New Juaben South Municipal Assembly

88 Northern Electricity Distribution Company Limited

89 Nsawam Government Hospital

90 Nuclear Regulatory Authority

91 Nurses Training College (Pantang)

92 Nursing And Midwifery Training College Korle Bu

93 Nursing And Midwifery Training College Sekondi

94 Nursing And Midwifery Training College- Tarkwa

95 Nursing And Midwifery Training College Teshie

96 Obuasi Government Hospital

97 Oda Government Hospital

98 Office Of The Administration Of Stool Lands

99 Office Of The Head Of The Local Government Services

100 Office Of The Regional Health Directorate Tamale

101 Pharmacy Council

102 Presby Women College Of Education- Aburi

103 Quality Control Company Limited

104 Regional Health Directorate Ghana Health Service

105 Right To Information Commission

106 Shai-Osudoku District Hospital

107 Sic Life Company Limited

108 Social Security And National Insurance Trust

109 South Dayi District Assembly

110 Suhum Government Hospital

111 Suhum Municipal Assembly

112 Suntreso Government Hospital

113 Takoradi Technical University

114 TDC Development Company Limited

115 Tema Polyclinic

116 Upper Denkyira East District Assembly

117 Upper Denkyira West District Assembly

118 Upper Manya Krobo District Assembly

119 Wassa Amenfi Central District Assembly

120 Wassa East District Assembly

121 Weija-Gbawe Municipal Hospital

122 Wenchi Municipal Assembly

## PROCUREMENT AS A WHOLE AND HOW IT IS USED TO ENHANCE PUBLIC EXPENDITURE.

### INTENTION BEHIND THE LAW (ACT 663)



Began on Pg. 2

To eliminate the various shortcomings and organizational weaknesses in the public procurement process, it was considered desirable to enact a comprehensive procurement law. This was to be supported with standard tender documents.

Appropriate administrative and institutional arrangements were to be made with an oversight body to superintend the public procurement system. This new structure will promote the use public procurement as a tool for national development. It will harmonize the application of procurement related rules with International Conventions and Treaties. It was also expected to foster competition, efficiency, transparency, and accountability in the public procurement process. There will be equal access for any citizen to participate in the public procurement process. This law provides for a comprehensive public procurement system and establishes the Public Procurement Board which now the Authority.

As the economy grows, the size of public expenditure becomes larger, and procurement is one of the most important activities in governmental operation. Therefore, public procurement can influence many areas and change the way of doing things in the nation. That is the power of public procurement. If this is true, can public procurement enhance expenditure and make the society better? The answer is yes. This article attempts to show the way of making public procurement more efficient and direct.

The size of public procurement is quite considerable. It accounts for a significant proportion of the demand for goods and services in the nation and is increasingly considered as an attractive instrument for developing society and nation. As a matter of fact, public procurement has come to play a major role in making society better.

Public procurement can make a major impact on national economy. On average, total public expenditures by central and local governments (including consumption and investment expenditures) are estimated to account for about 70% aside personal emoluments. Thus, if we can save a small portion of the public procurement expenditure, the government can relocate this resource to other valuable areas.

How can this expenditure be saved? Even in private industry, cost savings and reductions of procurement materials and services have been one of the most important procurement activities to make a company successful and this can apply to public procurement as well. There are many ways and methods of affecting this, but first,



## **PROCUREMENT AS A WHOLE AND HOW IT IS USED TO ENHANCE PUBLIC EXPENDITURE. INTENTION BEHIND THE LAW (ACT 663)**

public procurement officials must understand cost structure, cost behavior and the supply market to maximize this opportunity. Traditionally, value engineering, value analysis, market forecasting, consolidation of requirements, standardization of materials, buying consortium, power negotiation, competitive bidding, long-term contract, and supply base optimization are the most famous methods to reduce the cost of procurement. Public procurement continuously tries to find better ways of achieving these ends.

The governmental system is very complicated and not easy to innovate for many reasons. In this context, The Government of Ghana is trying to show the excellence of operating the whole system in a more innovative way. Public Procurement is linked with budget, and this is what is currently being done to maximize the efficiencies of government's budget execution. The development of an electronic procurement system for Ghana is aimed at making the procurement process transparent.

This initiative is aimed not only at saving the procurement expenditure itself, but also at setting a budget saving pattern for all government agencies and promoting best practices. Through this, the budget saved by each government agency may be reallocated, which in turn could be used for stimulating the national economy and reinforcing the government's policy initiatives and economic stimulus.

Can both efficiency and transparency be achieved at the same time? In consideration of this, the Ghana Electronic Procurement System (GHANEPS) that has been introduced into the procurement landscape seeks to solve this dilemma. GHANEPS channels the public organizations' needs and streamlines the procurement process, which allows budget savings, reduces the scale of administrative human resources, and ultimately contributes to the creation of a scaled-down yet more efficient government. At the same time, the system pioneers the ways of enhancing transparency in public procurement.

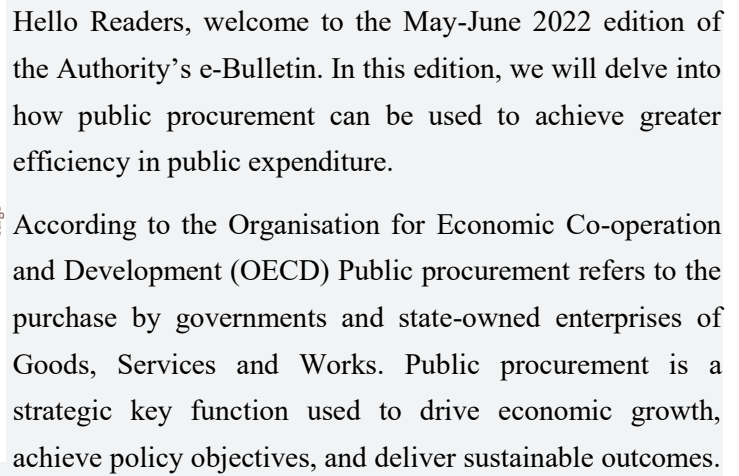
Public procurement requires a high level of work ethics, as it operates amidst the commercial interests of numerous bidding participants. The implementation of GHANEPS, has digitalized the entire procurement process from planning through to payment and removed unnecessary direct interpersonal contacts between suppliers and contracting officials.

Effective public procurement systems can help governments see better value for money, reduce pressure on public budgets, and leave agencies better prepared to attract private investments.

In conclusion, I must state, public funds are scarce, and governments must invest with intention.

***Written David Damoah***

***Head, Corporate and Facilities Management***



The Public Procurement Authority (PPA) has taken steps to achieve greater efficiency in public expenditure. A collaborative procurement tool such as Framework Agreement has been developed with the goal of boosting efficiency through strategic aggregation needs. Also, the usage of the electronic procurement system has led to digital transformation of public procurement. Ghana's Electronic Procurement System (GHANEPS) has led to the improvement of procurement procedures through monitoring and simplifying of the procurement process. The systems made available to procurement officers has helped improve workflows, automate processes, and eliminate inefficiencies.

Keep Reading.

**OFFICER, CORPORATE AFFAIRS**

## E-PROCUREMENT TRAINING WORKSHOP FOR MANAGEMENT & PROCUREMENT OFFICERS IN THE ASHANTI REGION



**GHANEPS**  
The E-Procurement System

The Public Procurement Authority (PPA) organized an 8-Week intensive training on the electronic procurement system in the Ashanti Region.

In a closing ceremony held at the Miklin Hotel on 29<sup>th</sup> April 2022, the Deputy CEO of PPA, Mr. Kwame Prempeh said the Ghana Electronic Procurement System (GHANEPS) provides an effective and efficient way of improving procurement while saving taxpayers money, more crucial as government faces increasing spending pressures.

He also stated that the use of online services for procurement activities gives wider participation of service providers leading to increased competition. It also saves businesses time by speeding up order to delivery times and is a more sustainable way of doing business for government.

*“Transparency is ensured as evaluation and award process are conducted online with minimum human intervention. Information made available online by the e-procurement process enables interested parties such as civil societies, suppliers, contractors etc, to instantly access information associated with each tender and award process.”* Mr. Prempeh stated

GHANEPS is integrated with several other Government systems for efficient procurement workflow. It is Connected to the system of the Register General’s department which helps retrieve the details of all service providers when they register with PPA. It is also connected to the systems of the Ghana Revenue Authority and Social Security and National Insurance Trust to check the eligibility of companies partaking in public tenders in respect of their compliance on payment of taxes and social security for their employees. It is also linked to the Ghana Integrated Financial Management Information System (GIFMIS) to pass on information for ease and swift payment for Entities that are on GIFMIS.

GHANEPS trainings have been ongoing since November 2019. Over 150 training sessions have been provided to over 400 Public Institutions and 75 sessions to Service providers (suppliers, consultants, and contractors). Over 2,200 Procurement officers and 2,400 management and other staff members of these institutions have been trained. Over 2200 Service providers have also been trained.





The Public Procurement Act, 2003, Act 663 as amended requires the Public Procurement Authority (PPA) to provide training and build the capacity of Public Officers involved in Public Procurement at all levels in the Public Entities. In furtherance of this objective, the Authority has outlined training programmes for July and August 2022

NO	WORKSHOP TITLE	DAYS	TARGET GROUP	ACCRA	KOFORIDUA	DEADLINE FOR REG	TAMALE	DEADLINE FOR REG
1.	Legal Framework of the Public Procurement Act, 2003, Act 663 as amended and Roles Heads of Entities	1	HOE, MGT, ETCs, RTC, CTRCs	28th June, 2022		21st June 2022	15th Aug, 2022	18th July, 2022
2.	Roles and Responsibilities of Tender Committees	2	HOE, MGT, ETCs, RTC, CTRCs	29-30th June, 2022		21st June 2022	8-9th Aug, 2022	26th July, 2022
3.	Contract Administration for Goods Technical Services	3	Procurement Practitioners/ Auditors/Legal Officers / Finance Officers / Engineers/QS		6 - 8th July, 2022	22nd June 2022	10-12th Aug, 2022	20th July, 2022
4.	Contract Administration for Works and Consultancy Services	3	Procurement Practitioners/ Auditors/Legal Officers / Finance Officers / Engineers/QS		11 - 13th July, 2022	29th June 2022	16-19th Aug, 2022	2nd Aug, 2022
5.	Effective Tender Preparation and Evaluation for Goods and Technical Services	4	Procurement Practitioners/ Auditors/Legal Officers / Finance Officers / Engineers/QS		19 - 22nd July, 2022	5th July, 2022	23-26th Aug, 2022	11th Aug, 2022
6.	Effective Tender Preparation and Evaluation for Works and Consultancy Services	4	Procurement Practitioners/ Auditors/Legal Officers / Finance Officers / Engineers/QS		25 - 28th July, 2022	12th July, 2022		
7.	Sustainable Public Procurement	2	Procurement Practitioners/ Auditors/Legal Officers / Finance Officers / Engineers/QS	27-28th June, 2022		21st June, 2022		
8.	Public Procurement & Submitting a winning Tender	2	Supplier / Contractors / Consultants /Service Providers	29-30th June, 2022		21st June, 2022		

**This training workshop will provide opportunities for procurement practitioners to acquire further insights in the public procurement profession. Participants will also have opportunity to go through proper SIMULATION and CASE STUDIES on each of the workshop title.**



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## COURSE FEES

LOCA- TION	ACCRA		KOFORIDUA		TAMALE	
NO. OF DAYS	NON-RESIDENTIAL (ONLY COURSE FEES)	NON-RESIDENTIAL (ONLY COURSE FEES)	RESIDENTIAL + COURSE FEES	NON-RESIDENTIAL (ONLY COURSE FEES)	RESIDENTIAL + COURSE FEES	
1	GHS 500	GHS 1,200	GHS 500	GHS 1,200	GHS 500	
2	GHS 1,000	GHS 2,400	GHS 1,000	GHS 2,400	GHS 1,000	
3	GHS 1,500	GHS 3,600	GHS 1,500	GHS 3,600	GHS 1,500	
4	GHS 2,000	GHS 4,800	GHS 2,000	GHS 4,800	GHS 2,000	

To participate, please register at [www.ppa.gov.gh/training](http://www.ppa.gov.gh/training) click on the link below ..... to register or contact us on 030 296 4607 or email us at [training@ppa.gov.gh](mailto:training@ppa.gov.gh)

NOTE: PACKAGE INCLUDES COURSE MATERIALS, SNACK BREAKS, BUFFET LUNCH AND CERTIFICATES

PPA CD TRAINING – BUILDING CAPACITY TO ENHANCE EFFECTIVE PROCUREMENT MANAGEMENT



## CEO OF PPA LECTURES AT GIMPA



The Chief Executive of the Public Procurement Authority (PPA), Mr. Frank Mante on Tuesday 10<sup>th</sup> May gave a public lecture at the Department of Management Science, GIMPA. The public lecture which took place at the GIMPA GB Auditorium on the theme: Public Procurement Practices in Ghana.

Mr. Mante took the audience through key points such as the establishment of PPA, functions of the PPA, mandate of the PPA, Act 663 as Amended, public

procurement reforms, the importance of public procurement and the Ghana Electronic Procurement System (GHANEPS) among others.

In his lecture, Mr. Mante stated that the PPA is a very important as its objective is to harmonize the public procurement processes in Ghana to ensure that public procurement is carried out in a fair, transparent and non-discriminatory manner while promoting the local industry. He also added that training of all public entities which is ongoing is to help all entities effectively use the electronic procurement system. The usage of the electronic procurement system will lead to digital transformation of public procurement and to the improvement of procurement procedures as well as simplifying of the procurement process. The lecture ended with a question-and-answer and photography session.

Also in attendance were the rector of the Ghana Institute of Management and Public Administration (GIMPA) Professor Samuel Kwaku Bonsu and Head of Department of Management Sciences Professor Ebenezer Adaku as well as other faculty members.



*Written by Marian Oteng*

*Officer - CM&E*



## OUR LETTERS

- I have been using this e-bulletin for the past 2 years and it has been an important source for updating myself in procurement related issues. Please Keep It Up. - Rejoice Dadzie, Accra
- The enlightenment I have received reading the last edition of the e-bulletin made me have hope that undertaking e-procurement in Ghana is possible. PPA should be given all the support to make sure that it becomes a success. - Kofi Nyamekye, Obuasi
- I am so much amazed by the number of tenders published on the e procurement platform. Wow!!! - Lucy Nunana, Ho
- A friend referred me to access the e-bulletin on the PPA website for an information I requested from her. Am happy I did. I was greatly informed. Kudos. - Peter Kumasi
- This is a good platform for disseminating procurement related information in the country. I recommend it to students of procurement to learn from. - Victor, Accra



**Public Procurement Authority**  
Improving Efficiency and Transparency in Public Procurement

Please submit your  
**Questions**  
**Suggestions**  
**Comment**

Via our social Media Handles



**Public Procurement Authority, Ghana**



**PPA\_ghana**



## PROCUREMENT NEWS AROUND THE WORLD



January, 2018, the former President of South Africa, Jacob Zuma established public inquiry known as the Zondo Commission or the State Capture Commission to investigate allegations of state capture, corruption, and fraud in the Public Sector resulting in corrupt or unethical practices in South Africa's public procurement system. In February 2022, the Commission submitted the second part of the Judicial Inquiry into Allegations of state capture, corruption and fraud in the Public Sector.

One of the key recommendations made by the Commission is the creation of a Public Procurement Anti-Corruption Agency, stating that *"the appropriate starting point for any scheme of reform must include the establishment of a single, multi-functional, properly resourced and independent anti-corruption authority with a mandate to confront the abuses inherent in the present system."* This recommendation follows the proposal put forward in the draft Public Procurement Bill in 2020 for the creation of a Public Procurement Regulator in South Africa.

In line with this, Crown Agents drawing from their experiences in supporting countries around the world in modernising public procurement practices, hosted an open webinar on 7<sup>th</sup> April to discuss the proposal put forward by South Africa. Together with the African Procurement Law Unit and the Open Contracting Partnership, experiences were shared in supporting many countries across the African continent and beyond to undertake similar reforms.

*Curled from the internet:* [www.crownagents.com](http://www.crownagents.com)





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**GHANEPS**  
Emu Da Ho

## **GHANEPS IMPLEMENTATION PROGRESS STATUS AS AT APRIL 2020**

**Entities  
Trained**

**405**

**Procurement  
Officers  
Trained**

**2,310**

**Management  
and Other Staff  
Trained**

**2,393**

**Tenders  
created/  
Published**

**906**

**Service  
Providers  
Trained**

**2,234**

**Suppliers  
Transferred to  
GHANEPS**

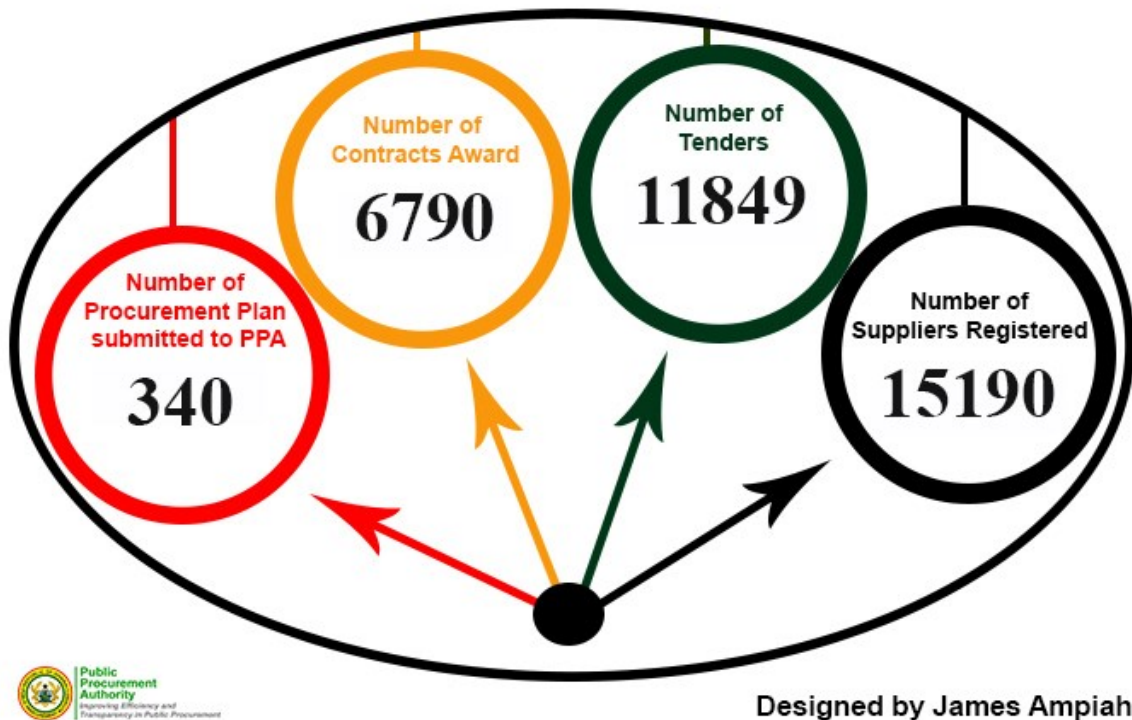
**22,194**

**Trained  
Procurement  
Entities Live on  
GHANEPS**

**358**

**Designed by James Ampiah**

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JAMES AMPIAH—GRAPHICS & ILLUSTRATIONIST

**PHONE**

0302738140-6

0552565494

0505846550

**POSTAL ADDRESS**

PMB 30 MINISTRIES  
ACCRA



Public Procurement Authority, Ghana



@PPA\_ghana