



**Public
Procurement
Authority**
*Improving Efficiency and
Transparency in Public Procurement*

PPA e-BULLETIN

JAN-FEB 2021 EDITION

GLOBAL TRENDS IN PUBLIC PROCUREMENT: What will procurement look like in 2030?

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PUBLIC PROCUREMENT AUTHORITY

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e-Bulletin

Theme for January - February Edition(2021): How will Public Procurement look in 2030

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NEW YEAR MESSAGE FROM THE AG. CEO OF PPA



FRANK MANTE - AG CHIEF EXECUTIVE OF PPA

It's the beginning of a New Year (2021) and I would like to say Happy New Year to all our stakeholders and the general public.

2020 was a tough year globally as the world was hit with the COVID-19 Pandemic. Businesses, Organizations, and Governments had to quickly adapt and navigate through these challenging times to ensure productivity.

I would like to thank the Board, Management, and Staff of the Public Procurement Authority (PPA) for the efforts they put in to make sure that our core mandates were achieved. Your hard work is greatly appreciated. We have a number of programmes lined up for this year and I am sure with your dedication, commitment and determination we will be able to complete them successfully.

Let me also use this opportunity to thank our stakeholders - Public Entities, Private Sector, Civil Society Organizations, and the Media for their great contributions and cooperation with the Authority. I thank you all for your support and I hope that this relationship continues as we achieve greater success together. The Authority will continue to execute its mandates with your cooperation and support to improve on the fairness and transparency in the Public Procurement processes in Ghana.

I wish you the very best and God's blessings in 2021. Please keep safe by adhering to the established COVID-19 protocols.

Frank Mante—AG. CEO

ONLINE PROCUREMENT PLANNING SUBMISSION AS AT 30TH JANUARY, 2021

1	Accra Polytechnic	50	Ghana-India Kofi Annan Center of Excellence
2	Afadzato south District Assembly	51	Gomoa East District Assembly
3	Agona District Hospital	52	Gomoa West District Assembly
4	Ahantaman Senior High School	53	Ho Polyclinic
5	Ajumako/ Enyan/ Esiam District Assembly	54	Ho Technical University
6	Akatsi South District Assembly	55	Information Service Department
7	Akim Oda Government Hospital	56	Jaman North District Assembly
8	Akuse Government Hospital	57	Jaman South District Assembly
9	Asamankese Government Hospital	58	Kedjebi District Assembly
10	Asokore Mampong Municipal	59	Keta District Hospital
11	Asonomaso district Hospital	60	Ketu South Municipal Hospital
12	Bank of Ghana	61	Kintampo College of Health and Well Being
13	Bechem Government Hospital	62	Koforidua General Hospital
14	Bia East District Assembly	63	Koforidua Technical University
15	Bole Nursing and Midwifery Training College	64	Kokofu Gen. Hospital
16	Bolgatanga Polytechnic	65	Komenda Edina Eguafu Abirem Municipal Assembly
17	Bulk Oil Storage and Transportation	66	Konongo District Hospital
18	Cape Coast Nursing and Midwifery Training College	67	Korle- Bu Teaching Hospital
19	Centre for Plant Medicine Research - Mampong	68	Krachi East District Assembly
20	Community Health Nursing Training School - Akim Oda	69	Krachi West District Assembly
21	Ear Nose And Throat Training School	70	Krachi West District Hospital
22	Eastern- Regional Co-ordinating Council	71	Kumasi south Hospital
23	Effutu Municipal Assembly	72	Kumawu Polyclinic
24	Energy Commission	73	Kwaebirem District Assembly
25	Environmental Protection Agency	74	Mampong General Hospital
26	Fanteakwa North District Assembly	75	Mampong Municipal Assembly
27	Forestry Commission	76	Methodist College of Education - Akim Oda
28	Foso College of Education	77	Metro Mass Transport Ltd
29	Ga North Municipal Assembly	78	Midwifery Training School - Goaso
30	Ga West Municipal Hospital	79	Minerals Commission
31	Gaming Commission of Ghana	80	Ministry for the Interior
32	Ghana Aids Commission	81	Ministry Of Aviation
33	Ghana Audit Service	82	Ministry of Chieftaincy and Traditional Affairs
34	Ghana Civil Aviation Authority	83	Ministry of Finance
35	Ghana Cocoa Board - Quality Control Division	84	Ministry of Information
36	Ghana College of Nurses and Midwives	85	Ministry of Justice And Attorney General
37	Ghana College of Physicians and Surgeons	86	Ministry of Roads and Highways
38	Ghana Grid Co. Ltd. (GRIDCO)	87	Ministry of Transport
39	Ghana Highway Authority	88	National Board for Small Scale Industries
40	Ghana Institute of languages	89	National Commission for Civic Education
41	Ghana Maritime Authority	90	National Development Planning Commission
42	Ghana Metrological Agency	91	National Identification Authority
43	Ghana National Gas Company Limited	92	National Information Technology Agency (NITA)
44	Ghana News Agency	93	National Insurance Commission
45	Ghana Railway Development Authority	94	National Pensions Regulatory Authority
46	Ghana Reinsurance Company Ltd	95	National Service Secretariat
47	Ghana Shippers Authority	96	New Edubiase District Hospital
48	Ghana Statistical Service	97	North Gonja District Assembly
49	Ghana Technology University College	98	North Tongu District Assembly
		99	Northern Electricity Distribution Company (NEDCO)

ONLINE PROCUREMENT PLANNING SUBMISSION AS AT 30TH JANUARY, 2021

100	Nsawam Adoagyiri Municipal Assembly
101	Nsawam Government Hospital
102	Nursing and Midwifery Council of Ghana
103	Nursing and Midwifery Training College - Asankragwa
104	Nursing and Midwifery Training College - Dunkwa
105	Nursing and Midwifery Training College - Sampa
106	Nursing and Midwifery Training College -Korle Bu
107	Nursing and Midwifery Training College-Kumasi
108	Nursing Training College - Kwapong
109	Nursing Training College - Wa
110	Obuasi Government Hospital
111	Obuasi Municipal Assembly
112	Office of the Head of Civil Service
113	Office of the Regional Health Directorate – Ashanti Region
114	Office of the Regional Health Directorate – Eastern Region
115	Office of the Regional Health Directorate – Greater Accra Region
116	Office of the Regional Health Directorate – Upper East Region
117	Offinso College of Education
118	Peki Government Hospital
119	Prestea Huni Valley District Assembly
120	Public Interest and Accountability Committee (PIAC)
121	Public Procurement Authority
122	Registrar Generals Department
123	School of Anesthesia - Ridge Regional Hospital
124	Sekyeri South District Assembly
125	Sene District Hospital
126	Sogakope District Hospital
127	St. Patricks Nursing and Midwifery Training college
128	St. Theresas College of Education
129	Suaman District Assembly
130	Suame Municipal Assembly
131	Suhum Government Hospital
132	Sunyani Polytechnic
133	Tamale Technical University
134	Tamale West Hospital
135	Tarkwa District Hospital
136	Tarkwa Nsuaem Municipal Assembly
137	Tema Development Corporation
138	Tepa District Hospital
139	Tetteh Quarshie Memorial Hospital
140	University Of Cape Coast (UCC)
141	University Of Ghana (UG)
142	Upper Denkyira East Municipal Assembly
143	Upper Denkyira West District Assembly
144	Upper West- Regional Co-ordinating Council
145	Volta- Regional Coordinating Council
146	Wasa Akropong Hospital
147	Wassa East District Assembly
148	Winneba Municipal Hospital

GLOBAL TRENDS IN PUBLIC PROCUREMENT: HOW WILL PROCUREMENT LOOK IN 2030?

EDITORIAL



We welcome you to the year 2021. We appreciate your patronage of the Bulletin over the years and we look forward to your feedback and suggestions to improve on the quality of our contents.

In this edition, we are making an attempt to determine how public procurement will look like in the next 10 years.

The advent of Covid-19 has moved most of our life and activities online. It is expected that this trend will continue. In addition to this and the enormous benefits of online transactions, it is expected that by the next decade most procurement activities if not all, will be conducted through electronic Government Procurement (eGP) Systems. This trend has been observed among some African countries over the last few years. Rwanda, Tanzania, Morocco are among few countries using nationwide eGP Systems. Ghana and Uganda are currently rolling out eGP systems to all public entities. Liberia, Nigeria and few other countries are also in the process of implementing eGP. This trend is expected to continue, and by 2030, most African countries will have deployed eGP systems.

The African Network of Experts and Professionals in Public Procurement with support from the World Bank and the African Development Bank, meets annually. This group of experts from both the public and private sector discusses issues that are aimed at harmonizing public procurement across the African Continent. One particular area is public procurement laws.

With the commencement of the African Continental Free Trade Area (AfCFTA), it implies over time most African countries will be able to trade among themselves with less restrictions. A World Bank report on AfCFTA states that 'The agreement will reduce tariffs among member countries and cover policy areas such as trade facilitation and services, as well as regulatory measures such as sanitary standards and technical barriers to trade. Full implementation of AfCFTA would reshape markets and economies across the region and boost output in the services, manufacturing and natural resources sectors'. (*World Bank, 2020. The African Continental Free Trade Area Economic and Distributional Effects*). This is expected to lead to increased competition, faster and better delivery of Goods and Services.

In all, we expect that by the next decade, more procurement activities will be conducted online, with reduced transactional cost. Additionally, there will be increased competition among service providers which will gradually result in decreased prices of Goods and Services.

We wish you all a happy new year and success in all your procurement activities.

Keep Reading.....

Written by Thomas Bondzi

Deputy Director - MIS

SETTING THE STANDARD RIGHT - TENDER PREPARATION AND EVALUATION WORKSHOPS ORGANIZED



AG, CEO OF PPA, TRAINERS AND PARTICIPANTS

The Public Procurement Authority (PPA) has organized six (6) training workshops on the preparation and evaluation of tender documents using the Revised Standard Tender Documents for goods, works, consultancy and technical services. These 4 – days a week workshops were held at the Crystal Palm Hotels from 20th October to 3rd December 2020. The workshops were organized to provide opportunities for procurement practitioners and Entity Tender Committee (ETC) members to acquire insights into the preparation of tender documents and evaluation of tenders for all categories of public procurement in Ghana.

Addressing the participants at one of the workshops, the Acting Chief Executive of PPA, Mr Frank Mante stated that the training will equip them with essential skills to help them prepare tender documents and evaluate the tender for all types of procurement. He also stated that the training will eliminate unnecessary errors in the preparation and evaluation of tenders which will subsequently result in the display of excellence and quality of work by procurement practitioners.

An interview with a participant at the workshop, Mrs Cynthia Addo Dombo, a procurement officer at the Ministry of Fisheries and Aquaculture revealed that the four-day training has helped her gain insights in the preparation of tender documents for goods, works, consultancy and technical services. She went on to reveal that her department was originally Administration but later converted to Procurement, therefore it was a difficult transition. “Training like this has helped me immensely and I would like to thank the organizers” she stated.

Another participant at the workshops Mr Emmanuel Derbile Acting Pro-Vice-Chancellor of the University of Business and Integrated Development Studies (UBIDS) revealed that the training was beneficial because he was able to gain knowledge and ideas about the best practices in procurement through the practical examples and case

SETTING THE STANDARD RIGHT - TENDER PREPARATION AND EVALUATION WORKSHOPS ORGANIZED

studies shared by the procurement specialist who facilitated each session. He went ahead to state that even though he is not a procurement practitioner, he is hopeful that the knowledge impacted will support in his advisory role to management.

Topics treated included Goods Procurement, Consultancy Services Procurement, Works Procurement and Technical Services Procurement. Participants were taken through hands-on training on the Preparation of Evaluation Report and Tender Evaluation Procedures for goods, works, consultancy and technical services. Facilitators at the workshops included Mr Frank Mante – the Acting CEO of PPA and Mr Vidal Creppy – Director Capacity Development – PPA.



Participants

Participants of the workshop included personnel from Metropolitan, Municipal and District Assemblies (MMDA), Ministries, Hospitals, Universities among others.

The Public Procurement Authority (PPA), since its establishment, has instituted several pragmatic and far-reaching initiatives aimed at ensuring maximum returns of the taxpayers' money. These have resulted in notable



Participants

achievements. Despite these, the procurement system in Ghana continues to grapple with many weaknesses and bottlenecks including weak procurement capacity in both the Public and Private sectors as well as third-party monitoring organizations. In 2016, Act 663 was amended to address these weaknesses in the light of lessons learnt and modern trends in Procurement and Contract Administration.

*Written by Marian Oteng
Officer - Corporate Affairs and Facilities
Management*

PROCUREMENT THEN, NOW AND NEXT

Have you thought of how procurement will look like a decade from now? What will change ten years from now?

History of Procurement in the World:



The first procurement activity can be traced to the Egyptians in the early 3,000 BC. There was no designated procurement function but the scribes played a significant role in managing the supply and recording the amounts of materials needed to put up the pyramids in Egypt.

Procurement as an organizational role was not truly recognized until the 1800s during the Industrial Revolution. Procurement solidified its importance in the railroad industries in 1886 in Pennsylvania. The procurement function named “Supplying Department” was in charge of acquiring goods from developed areas of the country and bringing them South and West for the construction of railroads.

It was not until the mid-1960s that procurement once again took on a managerial role, after the World War I & II. The concept of Material Management became the focus during this period. Procurement professionals emphasized competitive bidding, with price becoming the determining factor for most contracts. An increase in trained professionals during this time period helped procurement on its way to regaining departmental status.



History of Procurement in Africa:

Public procurement reforms gained momentum in governments and governmental entities in Africa in the early 1900s. Prior to the institution of procurement reforms, many African governments procurement was based on systems inherited from the colonial era in which procurement was regulated by ministerial directives rather than a procurement law. Many governments lacked thorough laws by which decisions surrounding contract awards could be regulated and accounted for. This provided opportunities for abuse and inefficiencies, and weakened trust in public institutions.

PROCUREMENT THEN, NOW AND NEXT

Africa has made significant strides since the International Conference on reforms of Public Procurement held in Abidjan in 1998. The aftermath of the conference saw several African countries embark on procurement reforms with the support of African Development Bank (AfDB), the World Bank and other developmental partners. In the past decade, African countries such as Ghana, Kenya, Rwanda, Nigeria, South Africa, Cote d'Ivoire, Zimbabwe, and Uganda among others have made significant strides: Institutions such as the Public Procurement Authority and the Appeals and Complaints Panel have been set up in most African countries to formalize and improve procurement performance.

Currently, most governments in Africa have come to the realization that a well-organized procurement system contributes to good governance by increasing public confidence and assuring judicious government spending (Ahuja, 2000).

Procurement today and into the future:



The Technology Factor: With the advancement in technology and innovation, a decade from now, most of the procurement processes will be conducted electronically on an online platform. Procurement will be driven by technology and innovation. Research shows that procurement will consist of smaller teams performing only core functions with machines processing and absorbing most procurement data. Some countries around the world are embracing e-procurement solutions which provides a more efficient approach to strategic sourcing and e-Bidding. In a few years, most countries will adopt this effective and efficient procurement method.

Procurement as a core management function: A decade from now, procurement will play a more strategic role in organizations. The procurement function will be seen beyond the traditional belief that its

PROCUREMENT THEN, NOW AND NEXT

primary role is to obtain Goods and Services in response to internal needs. Though procurement has a long history, its role as a strategic part of the organizational structure is still relatively new. Today, procurement professionals are instrumental to the success of organizations. In the early 2000s, a Chief Procurement Officer was unheard of; today, more and more procurement heads are helping their organization develop and reach strategic and operational goals. Research shows that procurement data will be used to drive strategic decision-making. Ultimately, procurement will have a significant impact on an organization's bottom-line solidifying its spot at the management roundtable.



Sustainable Procurement: By 2030, sustainable procurement will be a key procurement factor. Sustainable procurement is about taking social and environmental factors into consideration alongside financial factors in making procurement decisions. Procurement will be used as a mechanism to further economic, social and environmental development in countries. Key issues in areas such as human rights, labour rights, environmental impacts, gender and women empowerment, poverty eradication and good governance will be taken in to consideration in the procurement process.

Conclusion:

Procurement has come a long way as per the reforms that has been enumerated above and ongoing trends. It is envisaged that Public Procurement will make significant strides and will become a core activity in most institution driven by technology and data by 2030.

Sources:

<https://blog.procurify.com/2015/11/19/a-brief-history-of-procurement-key-points-from-past-and-present/>

<https://www.achilles.com/industry-insights/procurement-evolved-years/>

<https://www.palgrave.com/>

<https://www.researchgate.net/>

Written by Marian Oteng

Officer - Corporate Affairs and Facilities

PPA BUILDS THE CAPACITY OF SUPPLIERS ON THE PREPARATION OF SUCCESSFUL TENDERS



Trainers and Participants

The Public Procurement Authority (PPA) recognizes the critical role the Private Sector plays in the Public Procurement System. As part of its mandate to build the capacity of all stakeholders involved at all levels of the Public Procurement System, the Authority organized a training workshop for suppliers on the preparation of the Revised Standard Tender Documents. The workshop took place at the Crystal Palm Hotels on Tuesday, 6th October, 2020.

The training workshop is further to the training PPA held for the Private Sector in 2018 on Public Sector Procurement. It sought to provide the Private Sector suppliers with essential skills required in the Preparation and Submission of Responsive Tenders.

Participants at the workshop included suppliers of Medical and Non-Medical items, IT and Electrical Equipment, Automobiles, Stationeries, and Printing Services.

The Acting CEO, Mr. Frank Mante, speaking at the workshop welcomed participants and accentuated the benefits of the training workshop for all suppliers. He added that it was useful for them to build their capacity in the preparation of Tender documents in order to submit responsive tenders. The training employed adult learning techniques such as building on participants' experiences. In the wake of Covid 19, strict hygiene protocols were followed. Sanitizers and face masks were given to all participants



Mr. Frank Mante - AG. CEO of PPA

PPA BUILDS THE CAPACITY OF SUPPLIERS ON THE PREPARATION OF SUCCESSFUL TENDERS



Participants at the workshop were walked through some of the Public Procurement processes:

- ⇒ Procurement Cycle,
- ⇒ Methods of Procurement of Goods,
- ⇒ Tenderer Eligibility,
- ⇒ Rights and Responsibilities of Suppliers,
- ⇒ Preparation of Tender Documents for Goods and
- ⇒ Basic mistakes to avoid to prevent disqualification during Tender Evaluation.

At the end of the workshop, participants commended the Public Procurement Authority for its efforts in building the capacity of the Private Sector and implored the Authority to organize more of such workshops.

Written by

Edwina Judith Safee-Boafo

Senior Capacity Development Officer

PROCUREMENT NEWS AROUND THE WORLD

BOTSWANA IMPLEMENTS E-BIDDING AMID COVID-19 PANDEMIC



Botswana has resorted to online e-bidding and contractor registration services due to increasing cases of COVID-19.

"We inform the public that due to increased cases of the COVID-19 pandemic, and to reduce the volume of traffic at the office, all contractor registration and e-bidding services would be provided online with immediate effect," said Charles Keikotlhae, Botswana's Public Procurement and Asset Disposal Board (PPADB) spokesperson

The e-bidding is the latest development for PPADB after kicking off online contractor registration applications last year to keep extreme social distancing.

Meanwhile, PPADB is also developing a "blended learning" approach for capacity building of entrepreneurs, as another mode of delivering the training in the long term, to minimize physical contacts between learners and facilitators.

Curled from: http://www.xinhuanet.com/english/2021-02/02/c_139713829.htm

Our Letters



- I am grateful for the training on evaluation of the Revised Standard Tender Document organized by PPA. I took part in this training and we look forward to work with it.

Evans

- Your Bulletins have been insightful and practical; can we get a hard copy for purchase?

Mary - Knust

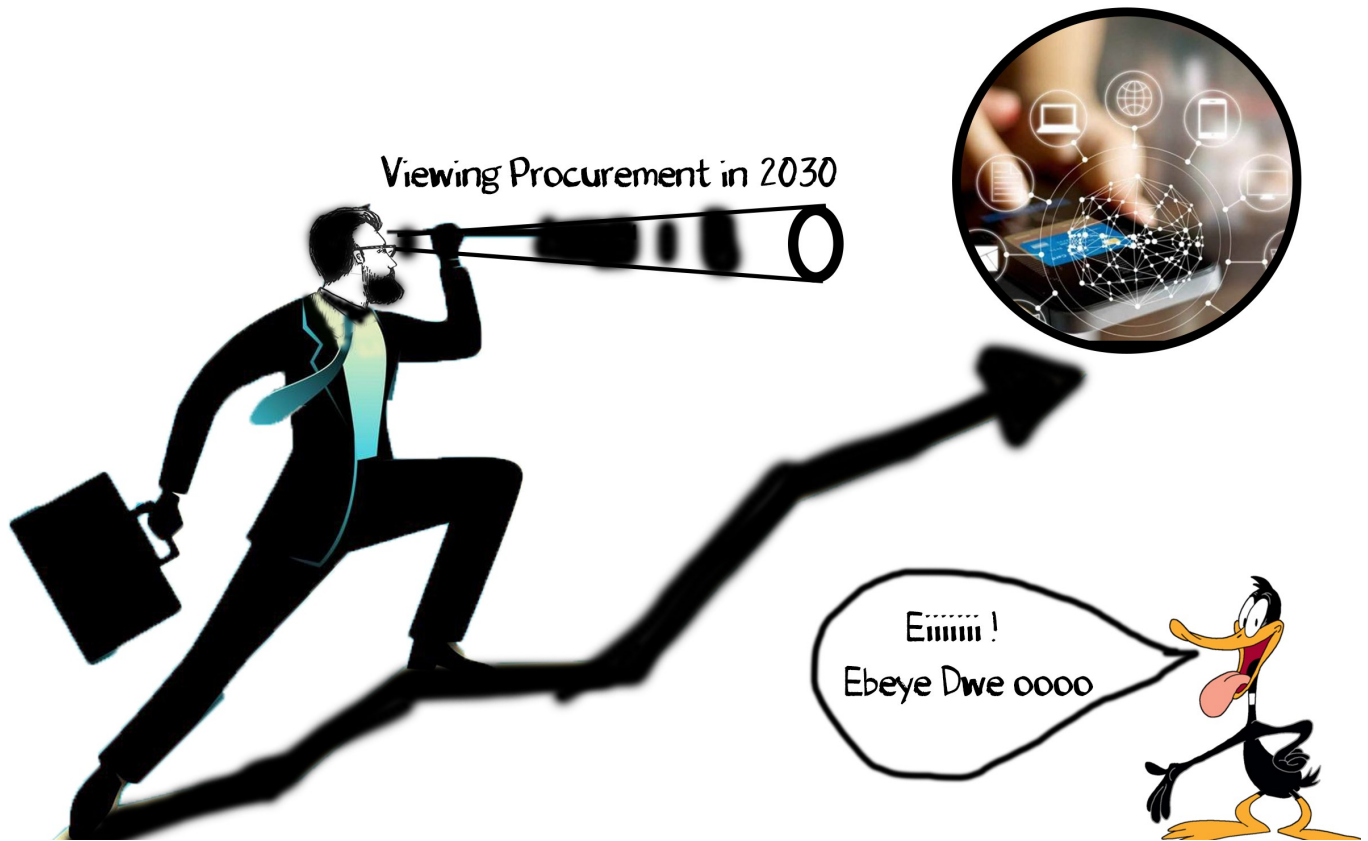
- 2020 Bulletins was educative and interesting for me. Good Job. Keep up the good work

Kofi - Cape Coast

- Good work done Editorial Committee for the publications so far. I gained an interest in procurement issues thanks to this e-Bulletin

Abraham - Accra

Procurement Humour



By James Ampiah

GHANA'S PUBLIC PROCUREMENT DASHBORD

Ghana Public Procurement Dashboard

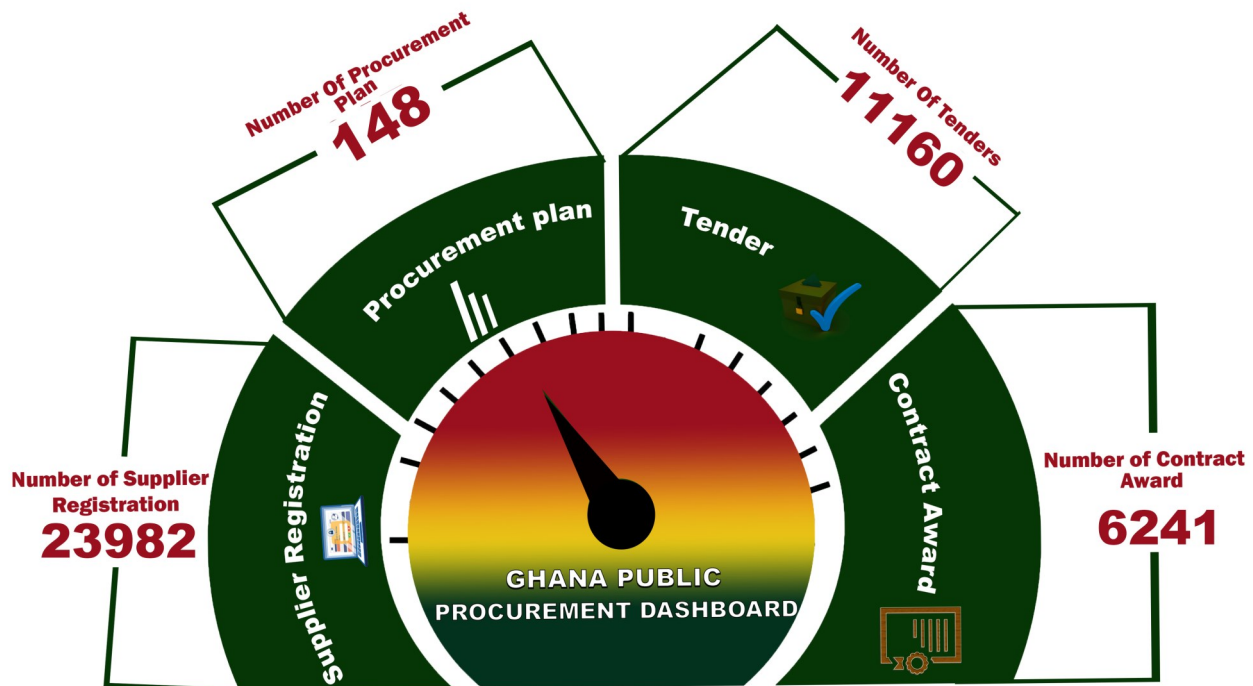


Illustration by: Ampiah James

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