



E-Bulletin



P u b l i c P r o c u r e m e n t A u t h o r i t y

EDITORIAL

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All too soon the year 2017 is with us. It promises to be an exciting year, full of many achievements and successes. For those of us working in PPA, it is going to be a new year with so much expectation from the newly elected Government under the leadership of the President Elect-Nana Addo Dankwa Akufo-Addo and a new Chief Executive to be appointed following the retirement of Hon. Samuel Sallas-Mensah the PPA Chief Executive (2010-2016).

With the enactment of the Public Procurement (Amendment) Act, 2016 (Act 914), we look forward to the passage of the Public Procurement Regulations which will help streamline the procedures for the effective implementation of the Procurement laws in the country. Procurement Officers and other Procurement Functionaries in the various Procurement Entities, are also expected to be in great anticipation for the execution of their 2017 procurement plans which are soon going to be approved by their newly constituted Entity Tender Committees (ETCs).

Considering the enormous task of the Procurement Units and the needed support expected from Heads of Entities and their ETCs, this edition of the e-Bulletin by way of content, will critically look at the functions of the Procurement Units as provided for in the Amendment Act, provide a word of caution to all Foreign Missions in Ghana on the current Public Procurement scams on cyber space and provide some responses to questions arising from the passage of the Public Procurement (Amendment) Act, 2016 (Act 914). It is our hope that as 2017 will see Public Procurement practise in Ghana transition into a vibrant system that will continue to ensure efficiency, transparency and accountability in the use of all public funds.

On behalf of the entire Editorial Team of PPA, we wish you all Afinyia Pa ooo-Happy New Year!!

Rhoda E. Appiah (Mrs)
Head—Public Affairs
PPA



Online Activities

List of entities that have submitted their 2017 Procurement Plans Online as At December 30 , 2016

- | | |
|---|---|
| 1. Accra Technical University | 30. Konongo Odumase Senior High School |
| 2. Adidome District Hospital | 31. Krachi West District Hospital |
| 3. Agona West Municipal Assembly | 32. Kwabre District Assembly |
| 4. Akatsi District Hospital | 33. La Dade-Kotopon Municipal Assembly |
| 5. Akatsi College of Education | 34. Ministry of Employment and Labour Relations |
| 6. Akim Oda Government Hospital | 35. Ministry of Lands and Natural Recourses |
| 7. Asare Bediako Senior High School | 36. Ministry Of Roads And Highways |
| 8. Atebubu-Amantin District Hospital | 37. Mpasatia Senior High Technical School |
| 9. Bia East District Assembly | 38. Mpohor Wassa East District Assembly |
| 10. Community Health Nurses Training School - Tamale | 39. National Identification Authority |
| 11. Copyright Administration | 40. New Edubiase District Hospital |
| 12. Council for Technical and Vocational Education and Training | 41. Nsawam Government Hospital |
| 13. Dambai College of Education | 42. Office of the Regional Health Directorate – Upper West Region |
| 14. East Akim Municipal Assembly | 43. Peki Government Hospital |
| 15. Energy Commission | 44. Greater Accra Regional (Ridge) Hospital |
| 16. Fanteakwa District Assembly | 45. School of Anesthesia - Ridge Regional Hospital |
| 17. Ghana Civil Aviation Authority | 46. Shama District Assembly |
| 18. Ghana College of Physicians and Surgeons | 47. Sogakope District Hospital |
| 19. Ghana Grid Company Ltd. | 48. South Dayi District Assembly |
| 20. Ghana Health Service | 49. St. Theresa's Hospital - Nandom |
| 21. Ghana Ports And Harbours Authority | 50. Sunyani Polytechnic |
| 22. Ghana Revenue Authority | 51. Tema Development Corporation |
| 23. Ghana Standards Authority | 52. Tema Metropolitan Assembly |
| 24. Gomoa East District Assembly | 53. Tepa Senior High School |
| 25. Ho Municipal Assembly Dist. Hospital | 54. University of Mines -Tarkwa |
| 26. Ho Polyclinic | 55. University Of Science And Technology (KNUST) |
| 27. Kedjebi District Assembly | 56. Upper Denkyira East Municipal Assembly |
| 28. Ketu South Municipal Hospital | 57. Volta Regional Hospital |
| 29. Koforidua Technical University | |



Staff / Functions of Procurement Unit

1. Properly trained and deployed by Head of Entity
2. Head of Unit serves as Secretary of the E.T.C.;
3. Collation of Departmental requirements and preparing Procurement Plans;
4. Ensuring that budgeted funds are available prior to commencement of procurement proceedings;
5. Coordinating the preparation of Tender Documents;
6. Arranging the publication of advertisements and notices of contract award;
7. Coordinating the process of opening of tenders and ensuring the preparation of formal records of tender opening;
8. Participating in evaluation activities of the Tender Evaluation Panel where necessary and assisting in preparation of formal Evaluation Reports;
9. Maintaining and updating the database of suppliers, contractors and consultants; and
10. Assisting in Contract Administration.

*Excerpts from Presentation at 2016 Annual Public Forum by
Mr. Eric V. Appiah— Director, BM&E,
PPA*



A SUMMARY OF QUESTIONS AND RESPONSES ON THE PUBLIC PROCUREMENT (AMENDMENT) ACT, (ACT 914)

PART 1

| QUESTION/COMMENT | RESPONSE |
|---|--|
| Is the User Department a Permanent or Temporal Member of the Entity Tender Committee? | According to the Fourth Schedule of the Public Procurement (Amendment) Act, 2016 (Act 914), the user Department slot on the Entity Tender Committee is a floating membership and is to be filled by the Head of the Department who will be using the item or service to be procured. |
| Does the Amendment provide for the disposal of unserviceable vehicles? | Section 83 of the principal enactment has been amended to include 83A on Instructions and guidelines for disposal of vehicles and unserviceable stores and detailed instructions and policy guidelines on this will be issued by the PPA Governing Board in due course. |
| Are there any provisions on the Debarment of Suppliers in Act 914? | Yes. There has been the introduction of a new section (Section 22A) in the Public Procurement (Amendment) Act, 2016 (Act 914) which gives a detailed provision on the suspension of a Supplier or Consultant |
| Why has the enactment of the Public Procurement (Amendment) Act, 2016 (Act 914) dissolved the District Tender Review Boards (DTRBs) and the Ministerial Tender Review Boards (MTRBs)? | The DTRBs and MTRBs have been dissolved to reduce the level of bureaucracy in the public procurement system and also to strengthen the Audit functions of Procurement Entities as far as the review of procurement activities are concerned. |



WORD OF CAUTION TO FOREIGN MISSIONS

PUBLIC PROCUREMENT AUTHORITY

PRIVATE MAIL BAG 30
MINISTRIES – ACCRA



In case of reply the
Number and date of this
Letter should be quoted.

Our Ref. No. PPA/CEO/10/2173/16

Tel: 0302-765641/2

Website: www.ppaghana.org

free: 0800 10070

REPUBLIC OF GHANA

Email: info@ppaghana.org

18 October, 2016

IMPORTANT PUBLIC CAUTION- GOVERNMENT OF GHANA CONTRACT AWARDS

The Public Procurement Authority (PPA) wishes to bring to the attention of all High Commission and Embassies of the operations of some unscrupulous persons under the guise of:

- The Tender Board, Office of the Presidency, Republic of Ghana – www.tenderboard-gh.org
- Ghana Procurement Service – www.ghanaprocurmentservices.com
- Ghana Tender Board – www.tenderboard-gh.org
- Bureau of Public & Contract Commission Authority – www.bpcc-tg.org
- Public Procurement Authority – www.ppaghana-gh.com

Their modus operandi include:

- Purporting to have been set up by the Government of Ghana, to provide off-site procurement outsourcing solutions, and awarding contracts on behalf of the Government of Ghana.
- Approaching innocent service providers with procurement proposals and false contract awards in a bid to lure them into suspicious deals.
- Requesting for deposits payments and samples of products

We are by this notice alerting you of their dealings and advising that no purported contract awards from such organizations should be entertained. Please be advised that Contracts in Ghana are awarded only after an exhaustive tendering process in which the awardees are expected to have participated. Such Tender notices are also put out by the individual Entities and not a Central Agency on behalf of Ghana Government.

Thus, members of the General Public are hereby cautioned to be wary of such scams and disregard any correspondence ostensibly coming from the above-listed institutions. Anyone who deals with them does so at their own risk.

The PPA is a creation of the Public Procurement Act, 2003 (Act 663) mandated to regulate, assess and ensure full compliance by entities to all the provisions of the Act. It does not undertake procurement on behalf of entities but rather seeks to build their capacities to enable effective implementation of the Act.

For further information please visit our Website: www.ppaghana.org or

Email: info@ppaghana.org or contact our Toll-Free line: 0302765641/2

HON. SAMUEL SALLAS-MENSAH
CHIEF EXECUTIVE

DISTRIBUTION LIST

Tendering and Contract Information for periods indicated

[Tendering Opportunities for Jan - Feb 2017](#)

[Contracts Awarded for Jan - Dec 2017](#)

[Restricted Tender Awards Jan - Dec 2017](#)

[Expression of Interest Requests Jan - Feb 2017](#)

The links above will take you directly to the PPA Website Reports for the months of period indicated.



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