“Public procurement in Ghana utilizes about 80% of national tax revenue; represents about 24% of total imports; represents between 50-70% of the national non-personnel budget; and accounts for about 17% of the country’s gross domestic product”.

This was made known by the Minister of Finance and Economic Planning, Hon. Kwabena Duffour at this year’s Annual Public Forum organized by the Public Procurement Authority on Tuesday 16th August, 2011 at the College of Physicians and Surgeons. The Forum is one of PPA’s statutory functions intended to serve as a platform to engage stakeholders in consultations and discussions on public procurement and other related issues.

Commenting on the theme for this year’s forum- “The role of Public Procurement in Good Governance” Hon. Kwabena Duffour commended the PPA for the choice of theme which afforded all participants the rare opportunity to address some of the salient issues confronting the country. He however indicated that sadly enough, records show that government was not achieving value for money spent in procurement despite it being the biggest buyer, According to the Finance Minister, public procurement appears to be one of governments activities most vulnerable to waste, fraud and corruption due to its complexity, the size of the financial flows it generates and the close interaction it brings between the public and private sectors. On that note, he urged the PPA Board to examine very carefully the conditions for approving sole-source procurement applications with the view of making it more of an exception rather than the norm.

On his part, the Chief Executive Officer of the Public Procurement Authority, Hon. Samuel Sallas-Mensah recounted some of the activities and programmes of the current Board and Management. In his report, the CEO alluded to the fact that to date the PPA had successfully completed assessment of the 2009 & 2010 procurement activities of 150 carefully selected institutions among the MDA’s & MMDA. He noted that the PPA through these assessment exercises has been enriched with relevant information which will assist in the decision making and policy formulation processes.

The Chief Executive, further assured stakeholders that, the Public Procurement Authority remains focused on its mandate of ensuring that Public Procurement in Ghana is carried out in an efficient manner to achieve value for money for every pesewa spent. (Continued on page 6)
List of entities that have submitted their 2011 Procurement Plans online As At October, 2011

1. Accra Academy Sec. Sch.
2. Accra Metropolitan Assembly
3. Accra Polytechnic
4. Accra Psychiatric Hospital
5. Achimota Hospital
6. Achimota Sec. Sch.
7. Adenta
8. Ashaiman Municipal Assembly
9. Asuogyaman
10. Atua Government Hospital
11. Bank of Ghana
12. Berekum Tr. College
13. Bolgatanga Polytechnic
14. Bulk Oil Storage and Transportation
15. Bureau of National Investigations (BNI)
16. Cape Coast Metro
17. Centre for Scientific Research Into Plant Medicine
18. College of Technology Education - Kumasi
19. Commission on Human Rights and Administrative Justice
20. Controller And Accountant General Dept
22. Council for Scientific and Industrial Research
23. Council for Technical and Vocational Education and Training
24. Dangme West District Assembly
25. Dental School
26. Department Of Children
27. Department Of Urban Roads
28. Driver and Vehicle Licensing Authority
29. Dunkwa District Hospital
30. East Akim
31. Economic and Organised Crime Office
32. Elfa Nkwanta Regional Hospital
33. Efidiuaese District Hospital
34. Efutu Municipal
35. Electoral Commission
36. Enchi Tr. College
37. Energy Commission
38. Environmental Protection Agency
39. Export Development and Investment Fund
40. Foods and Drugs Board
41. Forestry Commission
42. Ga East
43. Ga West (Ga)
44. Ghana Academy of Arts And Sciences
45. Ghana Aids Commission
46. Ghana Airports Company Limited
47. Ghana Atomic Energy Commission
48. Ghana Audit Service
49. Ghana Broadcasting Corporation
50. Ghana Civil Aviation Authority
51. Ghana Cocoa Board
52. Ghana College of Physicians and Surgeons
53. Ghana Export Promotion Council
54. Ghana Free Zones Board
55. Ghana Grid Company Ltd.
56. Ghana Health Service
57. Ghana Highway Authority
58. Ghana Immigration Service
59. Ghana Institute of languages
60. Ghana Institute of Management And Public Administration
61. Ghana Integrated Financial Management Information System
62. Ghana Investment Fund For Electronic Communications
63. Ghana Investment Promotion Council
64. Ghana Library Board
65. Ghana National Fire Service
66. Ghana National Petroleum Corporation
67. Ghana News Agency
68. Ghana Police Service
69. Ghana Ports And Harbours Authority
70. Ghana Prisons Service
71. Ghana Railways Corporation
72. Ghana Revenue Authority
73. Ghana Shippers Council
74. Ghana Standards Board
75. Ghana Statistical Service
76. Ghana Tourist Board
77. Ghana Trade Fair Company Limited
78. Ghana Water Company Limited
79. Ghana Water Company Limited - Operations
80. Ghana-India Kofi Annan Center of Excellence
81. Grains And Legumes Development Board
82. Ho Polytechnic
83. Holy Child Tr. College
84. Institute Of Professional Studies
85. Internal Audit Agency
86. Jasikan College of Education
87. Jasikan Tr. College
88. Juaben District Hospital
89. Judicial Service
90. Kade Government Hospital
91. Koforidua General Hospital
92. Koforidua Polytechnic
93. Komfo Anokye Teaching Hospital
94. Korle bu Teaching Hospital
95. Kumasi Campus
96. La Polyclinic
97. Land Valuation Board
98. Lands Commission
<table>
<thead>
<tr>
<th>Number</th>
<th>Entity Name</th>
<th>Number</th>
<th>Entity Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>100.</td>
<td>Ledzokuku-Krowor</td>
<td>149.</td>
<td>National Vocational Training Institute</td>
</tr>
<tr>
<td>101.</td>
<td>Local Government Service Secretariat</td>
<td>150.</td>
<td>Noguchi Memorial Institute</td>
</tr>
<tr>
<td>102.</td>
<td>Maamobi Polyclinic</td>
<td>151.</td>
<td>Non Formal Education Division</td>
</tr>
<tr>
<td>103.</td>
<td>Mamprobi Polyclinic</td>
<td>152.</td>
<td>Nsawam Government Hospital</td>
</tr>
<tr>
<td>104.</td>
<td>Medical School</td>
<td>153.</td>
<td>Nyinahin District Hospital</td>
</tr>
<tr>
<td>106.</td>
<td>MINISTRY OF COMMUNICATION</td>
<td>155.</td>
<td>Office of the Regional Health Directorate – Ashanti Region</td>
</tr>
<tr>
<td>107.</td>
<td>MINISTRY OF CULTURE And CHIEFTAINCY</td>
<td>156.</td>
<td>Office of the Regional Health Directorate – Eastern Region</td>
</tr>
<tr>
<td>108.</td>
<td>MINISTRY OF EDUCATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>110.</td>
<td>MINISTRY OF ENERGY</td>
<td>158.</td>
<td>Parliament</td>
</tr>
<tr>
<td>111.</td>
<td>Ministry of Environment Science and Technology</td>
<td>159.</td>
<td>Peki Training College</td>
</tr>
<tr>
<td>112.</td>
<td>MINISTRY OF FINANCE AND ECONOMIC PLANNING</td>
<td>160.</td>
<td>Pharmacy Council</td>
</tr>
<tr>
<td>113.</td>
<td>MINISTRY OF FOOD And AGRICULTURE</td>
<td>161.</td>
<td>Public Procurement Authority</td>
</tr>
<tr>
<td>114.</td>
<td>MINISTRY OF FOREIGN AFFAIRS AND REGIONAL INTEGRATION</td>
<td>162.</td>
<td>PUBLIC SECTOR REFORM SECRETARIAT</td>
</tr>
<tr>
<td>115.</td>
<td>MINISTRY OF HEALTH</td>
<td>163.</td>
<td>Public Utilities Regulatory Commission</td>
</tr>
<tr>
<td>116.</td>
<td>Ministry of Information</td>
<td>164.</td>
<td>Registrar Generals Department</td>
</tr>
<tr>
<td>117.</td>
<td>MINISTRY OF JUSTICE AND ATTORNEY GENERAL</td>
<td>165.</td>
<td>Ridge Hospital</td>
</tr>
<tr>
<td>118.</td>
<td>MINISTRY OF LANDS</td>
<td>166.</td>
<td>School of Allied Health Sciences</td>
</tr>
<tr>
<td>119.</td>
<td>MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT</td>
<td>167.</td>
<td>Shama</td>
</tr>
<tr>
<td>120.</td>
<td>MINISTRY OF PUBLIC SECTOR REFORM</td>
<td>168.</td>
<td>Shama-Ahanta East Metropolitan Assembly</td>
</tr>
<tr>
<td>121.</td>
<td>MINISTRY OF ROADS AND HIGHWAYS</td>
<td>169.</td>
<td>SIC Life Company Limited</td>
</tr>
<tr>
<td>122.</td>
<td>MINISTRY OF THE INTERIOR</td>
<td>170.</td>
<td>Social Security and National Insurance Trust (SSNIT)</td>
</tr>
<tr>
<td>123.</td>
<td>MINISTRY OF TOURISM And DIASPORA RELATION</td>
<td>171.</td>
<td>South Dayi District Assembly</td>
</tr>
<tr>
<td>125.</td>
<td>MINISTRY OF WATER RESOURCES</td>
<td>173.</td>
<td>St. Mary’s Secondary School</td>
</tr>
<tr>
<td>126.</td>
<td>Ministry of Women and Children Affairs</td>
<td>174.</td>
<td>St. Monica Training College</td>
</tr>
<tr>
<td>127.</td>
<td>Mount Mary College</td>
<td>175.</td>
<td>Students Loan Trust Fund</td>
</tr>
<tr>
<td>128.</td>
<td>Mposor Wassa East</td>
<td>176.</td>
<td>Suhum Government Hospital</td>
</tr>
<tr>
<td>129.</td>
<td>Narcotics Control Board</td>
<td>177.</td>
<td>Sunyani General Hospital</td>
</tr>
<tr>
<td>130.</td>
<td>National Accreditation Board</td>
<td>178.</td>
<td>Sunyani Polytechnic</td>
</tr>
<tr>
<td>131.</td>
<td>National Board for Professional And Technical Examinations</td>
<td>179.</td>
<td>Sunyani West</td>
</tr>
<tr>
<td>133.</td>
<td>National Cardiothoracic Centre</td>
<td>181.</td>
<td>Tamale Polytechnic</td>
</tr>
<tr>
<td>134.</td>
<td>National Commission For Civic Education</td>
<td>182.</td>
<td>Tema Metropolitan Assembly</td>
</tr>
<tr>
<td>135.</td>
<td>National Commission on Culture</td>
<td>183.</td>
<td>Tema Sec. School</td>
</tr>
<tr>
<td>136.</td>
<td>National Council for Tertiary Education</td>
<td>184.</td>
<td>Tetteh Quarshie Memorial Hospital</td>
</tr>
<tr>
<td>138.</td>
<td>National Film and Television Institute</td>
<td>186.</td>
<td>University Ghana School of Pharmacy</td>
</tr>
<tr>
<td>139.</td>
<td>National Health Insurance Authority</td>
<td>187.</td>
<td>University Of Cape Coast (UCC)</td>
</tr>
<tr>
<td>140.</td>
<td>National Identification Authority</td>
<td>188.</td>
<td>University Of Education Winneba (UCEW)</td>
</tr>
<tr>
<td>142.</td>
<td>National Lottery Authority</td>
<td>190.</td>
<td>University of Ghana Business School(UGBS)</td>
</tr>
<tr>
<td>144.</td>
<td>National Petroleum Authority</td>
<td>192.</td>
<td>University Of Science And Technology (KNUST)</td>
</tr>
<tr>
<td>146.</td>
<td>National Road Safety Commission</td>
<td>194.</td>
<td>Wa Polytechnic</td>
</tr>
<tr>
<td>147.</td>
<td>National Service Secretariat</td>
<td>195.</td>
<td>Water Resources Commission</td>
</tr>
<tr>
<td></td>
<td></td>
<td>196.</td>
<td>Wesley Girls High Sch.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>197.</td>
<td>West African Examination Council</td>
</tr>
<tr>
<td></td>
<td></td>
<td>198.</td>
<td>Western- Regional Co-ordinating Council</td>
</tr>
<tr>
<td></td>
<td></td>
<td>199.</td>
<td>Wiawso Tr. College</td>
</tr>
</tbody>
</table>

The Authority urges all other entities who have not submitted their plans as yet to emulate the example of the above listed entities and comply accordingly.
With the introduction of the Public Procurement Act 2003, Act 663, this Entity has been seen to have a well coordinated and staffed procurement unit. It has also attained a consistent level of performance moving from the matured stage to the excellent stage with the standard application of the “Public Procurement Model of Excellence Tool (PPME)”, of the Public Procurement Authority. This Entity has a well prepared annual procurement plan and this plan is annually updated and posted using the e-procurement planning site of PPA and it is also the pioneer in the use of the electronic stock control system.

UNIVERSITY OF GHANA

With the introduction of the Public Procurement Act 2003, Act 663, there was massive overhauling of its procurement activities, capacities and personnel at the procurement unit to comply with the provisions of the Act. The outcome of the assessment conducted over the years placed this entity at the matured stage of the maturity ladder using the “Public Procurement Model of Excellence Tool (PPME)”. This Entity does not embark on the usage of restrictive or sole source procurement without approval from the Public Procurement Authority. It always complies with the e-procurement planning by posting its annual procurement plan and also submitting the hard copy to the PPA in a timely manner.
GHANA PORTS AND HABOURS AUTHORITY

This is an Entity poised and ready to embrace the provisions of the Act 663 to improve their procurement performance. It moved steadily from "Maturing stage" to "Matured stage" on the maturity ladder using the "Public Procurement Model of Excellence Tool (PPME)" in the assessment of their procurement performance over the years. This is an Entity which embraces the planning of its procurement activities as stated in the Act 663, and therefore, prepares a well defined procurement plan annually to aggregate their procurement. This plan also posted using the e-procurement planning software approved by the Public Procurement Authority.

WA POLYTECHNIC

With the introduction of the Public Procurement Act 2003, (Act 663), this Entity has worked hard and is ready to fully practicalize the provisions of the Act to improve their Procurement performance. It moved progressively from "Conforming stage" to "Maturing stage" on the maturity ladder using the "Public Procurement Model of Excellence Tool (PPME)" in the assessment of their procurement performance over the years. Wa Polytechnic has aggressively and consistently been calling on the Public Procurement Authority for advice and direction pertaining to their Procurement activities. It has a Procurement Unit with well qualified staff, fairly kept records, and has achieved good scorings in the assessment ratings.
“Even though the challenges are daunting the Team at PPA is committed to making the achievement of this goal a reality” he added.

Some thematic presentations were also made by key stakeholders such as Toyota Ghana representing the private sector, Ghana Health Service representing the Public Sector, Ghana Integrity Initiative representing Civil Society as well as the Embassy of Switzerland in Ghana representing Ghana’s Development Partners.

As side attractions to this year’s forum the PPA introduced some innovations that are worth-mentioning. First, was the Awards Ceremony that recognized some hard working entities who distinguished themselves in terms of performance during the 2009-2010 procurement assessment exercise. These awardees include Volta River Authority, Komfo Anokye Teaching Hospital, University of Ghana, Ghana Ports and Habours Authority and Wa Polytechnic.

Secondly, a Procurement Counseling Clinic manned by experienced staff was set up at the premises to address some of the apprehensions of entities and practitioners as far as the implementation of the procurement law is concerned. Whiles the Public Affairs Office of the PPA mounted an exhibition stands to showcase some of the activities and programmes undertaken by the Authority over the year.

On a whole, this year’s public forum recorded a huge success with over 700 participants in attendance.

Rhoda Appiah
Principal Public Affairs Officer
PPA

PRESENT STATUS OF IMPLEMENTATION E-PROCUREMENT

The Article on e-procurement in this edition focuses on the status of implementation of e-Government procurement system in Ghana.

e-Government Procurement (e-GP) is being implemented as one of the systems under the eGhana project being supported with funding from the World Bank.

Implementation of e-GP began with a series of meetings with a team from the World Bank, the Public Procurement Authority and eGhana. The purpose of these meetings was to draw up an implementation plan for e-GP establishment in Ghana. In June 2011, the team completed work on the final Terms of Reference (TOR) to be used for the engagement of a Consultant for the Systematic Development of Electronic Government Procurement (e-GP) in Ghana.

A request for Expression of Interest (EOI) for the systematic development of e-Government Procurement (e-GP) for Ghana was advertised in the Daily Graphic and the Ghanaian Times in July 2011. It was also published in the Development Business website of the United Nations.

Twenty-Four (24) firms from different countries expressed interest in the assignment. In August 2011, a six (6) member evaluation panel was put together made up of 2 representatives from the PPA, a representative each from the Ministry of Finance and Economic Planning, eGhana, GIFEC and NITA. The panel shortlisted six (6) firms to submit proposals for the assignment.

- Major tasks to be completed by firms as detailed in the TOR are;
  - Developing a national E-GP vision
  - Comprehensive E-Government Assessment
  - E-GP Strategy and Action Plan
  - Assessment of Public Procurement Act, (Act 663), and relevant Laws

Deadline for submission of proposals was October 28, 2011.

It is expected that evaluation will be completed after October 28, and a relevant contract signed for work to begin in November 2011.

Thomas K. Bondzi
Senior IT Specialist
PPA
In our bid to elicit public opinions on the Public Procurement Act, 2003 (Act 663), a sample size of 40 respondents were interviewed during the 2011 Public Forum using a structured questionnaire. Below is a quantitative analysis of some of their responses. Other analysis will be published in subsequent editions of the bulletin.

Response on the aspect of the law which require amendment is summarised in chart above. It is evident that a good majority of respondents (38.3%) expressed concerns about the woefully low levels of Thresholds as indicated by Schedule 3 of the Public Procurement Act, 2003 (Act 663). They were of the opinion that the amounts were too small and did not reflect the realities confronting the Procurement Entities. According to them this scenario could only give rise to unlawful acts such as breaking of bulk.

Another aspect of the law which attracted a lot concerns was the composition of Entity Tender Committees which they considered to be non-representative. Respondents (21.28%) therefore were of the opinion that this should be amended to make it more inclusive.

Rhoda Appiah  
Principal Public Affairs Officer  
PPA
Tendering and contract Information for periods indicated

Tendering Opportunities for Nov - Dec 2011
Contracts Awarded for Jan-Dec 2011
Restricted Tender Awards Jan-Dec 2011
Expression of Interest Requests Nov - Dec 2011

The links above will take you directly to the PPA Website Reports for the months of period indicated.