



E-Procurement Bulletin



u b l i c P r o c u r e m e n t A u t h o r i t y

2011 PUBLIC FORUM

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“Public procurement in Ghana utilizes about 80% of national tax revenue; represents about 24% of total imports; represents between 50-70% of the national non-personnel budget; and accounts for about 17% of the country’s gross domestic product”.

This was made known by the Minister of Finance and Economic Planning, Hon. Kwabena Duffour at this year’s Annual Public Forum organized by the Public Procurement Authority on Tuesday 16th August, 2011 at the College of Physicians and Surgeons. The Forum is one of PPA’s statutory functions intended to serve as a platform to engage stakeholders in consultations and discussions on public procurement and other related issues.

Commenting on the theme for this year’s forum- “The role of Public Procurement in Good Governance” Hon. Kwabena Duffour commended the PPA for the choice of theme which afforded all participants the rare opportunity to address some of the salient issues confronting the country. He however indicated that sadly enough, records show that government was not achieving value for money spent in procurement despite it being the biggest buyer, According to the Finance Minister,

public procurement appears to be one of governments activities most vulnerable to waste, fraud and corruption due to its complexity, the size of the financial flows it generates and the close interaction it brings between the public and private sectors. On that note, he urged the PPA Board to examine very carefully the conditions for approving sole-source procurement applications with the view of making it more of an exception rather than the norm.

On his part, the Chief Executive Officer of the Public Procurement Authority, Hon. Samuel Sallas-Mensah recounted some of the activities and programmes of the current Board and Management. In his report, the CEO alluded to the fact that to date the PPA had successfully completed assessment of the 2009 & 2010 procurement activities of 150 carefully selected institutions among the MDA’s & MMDA. He noted that the PPA through these assessment exercises has been enriched with relevant information which will assist in the decision making and policy formulation processes.

The Chief Executive, further assured stakeholders that, the Public Procurement Authority remains focused on its mandate of ensuring that Public Procurement in Ghana is carried out in an efficient manner to achieve value for money for every pesewa spent.

(Continued on page 6)



Online Activities

List of entities that have submitted their 2011 Procurement Plans online As At October , 2011

- | | |
|--|--|
| 1. Accra Academy Sec. Sch. | 50. Ghana Civil Aviation Authority |
| 2. Accra Metropolitan Assembly | 51. Ghana Cocoa Board |
| 3. Accra Polytechnic | 52. Ghana College of Physicians and Surgeons |
| 4. Accra Psychiatric Hospital | 53. Ghana Export Promotion Council |
| 5. Achimota Hospital | 54. Ghana Free Zones Board |
| 6. Achimota Sec. Sch. | 55. Ghana Grid Company Ltd. |
| 7. Adenta | 56. Ghana Health Service |
| 8. Ashaiman Municipal Assembly | 57. Ghana Highway Authority |
| 9. Asuogyaman | 58. Ghana Immigration Service |
| 10. Atua Government Hospital | 59. Ghana Institute of languages |
| 11. Bank of Ghana | 60. Ghana Institute of Management And Public Administra-
tion |
| 12. Berekum Tr. College | 61. Ghana Integrated Financial Management Information
System |
| 13. Bolgatanga Polytechnic | 62. Ghana Investment Fund For Electronic Communications |
| 14. Bulk Oil Storage and Transportation | 63. Ghana Investment Promotion Council |
| 15. Bureau of National Investigations (BNI) | 64. Ghana Library Board |
| 16. Cape Coast Metro | 65. Ghana National Fire Service |
| 17. Centre for Scientific Research Into Plant Medicine | 66. Ghana National Petroleum Corporation |
| 18. College of Technology Education - Kumasi | 67. Ghana News Agency |
| 19. Commission on Human Rights and Administrative Justice | 68. Ghana Police Service |
| 20. Controller And Accountant General Dept | 69. Ghana Ports And Harbours Authority |
| 21. Council for Law Reporting | 70. Ghana Prisons Service |
| 22. Council for Scientific and Industrial Research | 71. Ghana Railways Corporation |
| 23. Council for Technical and Vocational Education and
Training | 72. Ghana Revenue Authority |
| 24. Dangme West District Assembly | 73. Ghana Shippers Council |
| 25. Dental School | 74. Ghana Standards Board |
| 26. Department of Children | 75. Ghana Statistical Service |
| 27. Department Of Urban Roads | 76. Ghana Tourist Board |
| 28. Driver and Vehicle Licensing Authority | 77. Ghana Trade Fair Company Limited |
| 29. Dunkwa District Hospital | 78. Ghana Water Company Limited |
| 30. East Akim | 79. Ghana Water Company Limited - Operations |
| 31. Economic and Organised Crime Office | 80. Ghana-India Kofi Annan Center of Excellence |
| 32. Effa Nkwanta Regional Hospital | 81. Grains And Legumes Development Board |
| 33. Effiduase District Hospital | 82. Ho Polytechnic |
| 34. Effutu Municipal | 83. Holy Child Tr. College |
| 35. Electoral Commission | 84. Institute Of Professional Studies |
| 36. Enchi Tr. College | 85. Internal Audit Agency |
| 37. Energy Commission | 86. Jasikan College of Education |
| 38. Environmental Protection Agency | 87. Jasikan Tr. College |
| 39. Export Development and Investment Fund | 88. Juaben District Hospital |
| 40. Foods and Drugs Board | 89. Judicial Service |
| 41. Forestry Commission | 90. Kade Government Hospital |
| 42. Ga East | 91. Koforidua General Hospital |
| 43. Ga West (Ga) | 92. Koforidua Polytechnic |
| 44. Ghana Academy of Arts And Sciences | 93. Komfo Anokye Teaching Hospital |
| 45. Ghana Aids Commission | 94. Korle bu Teaching Hospital |
| 46. Ghana Airports Company Limited | 95. Kumasi Campus |
| 47. Ghana Atomic Energy Commission | 96. La Polyclinic |
| 48. Ghana Audit Service | 97. Land Valuation Board |
| 49. Ghana Broadcasting Corporation | 98. Lands Commission |



- | | |
|---|---|
| 99. Lands Title Registry | 148. National Theatre of Ghana |
| 100. Ledzokuku-Krowor | 149. National Vocational Training Institute |
| 101. Local Government Service Secretariat | 150. Noguchi Memorial Institute |
| 102. Maamobi Polyclinic | 151. Non Formal Education Division |
| 103. Mamprobi Polyclinic | 152. Nsawam Government Hospital |
| 104. Medical School | 153. Nyinahin District Hospital |
| 105. Minerals Commission | 154. OFFICE OF THE PRESIDENT - MAIN |
| 106. MINISTRY OF COMMUNICATION | 155. Office of the Regional Health Directorate – Ashanti Region |
| 107. MINISTRY OF CULTURE And CHIEFTAINCY | 156. Office of the Regional Health Directorate – Eastern Region |
| 108. MINISTRY OF EDUCATION | 157. Osu Klotey Submetro DHMT |
| 109. Ministry of Employment and Social Welfare | 158. Parliament |
| 110. MINISTRY OF ENERGY | 159. Peki Training College |
| 111. Ministry of Environment Science and Technology | 160. Pharmacy Council |
| 112. MINISTRY OF FINANCE AND ECONOMIC PLANNING | 161. Public Procurement Authority |
| 113. MINISTRY OF FOOD And AGRICULTURE | 162. PUBLIC SECTOR REFORM SECRETARIAT |
| 114. MINISTRY OF FOREIGN AFFAIRS AND REGIONAL INTEGRATION | 163. Public Utilities Regulatory Commission |
| 115. MINISTRY OF HEALTH | 164. Registrar Generals Department |
| 116. Ministry of Information | 165. Ridge Hospital |
| 117. MINISTRY OF JUSTICE AND ATTORNEY GENERAL | 166. School of Allied Health Sciences |
| 118. MINISTRY OF LANDS | 167. Shama |
| 119. MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT | 168. Shama-Ahanta East Metropolitan Assembly |
| 120. MINISTRY OF PUBLIC SECTOR REFORM | 169. SIC Life Company Limited |
| 121. MINISTRY OF ROADS AND HIGHWAYS | 170. Social Security and National Insurance Trust (SSNIT) |
| 122. MINISTRY OF THE INTERIOR | 171. South Dayi District Assembly |
| 123. MINISTRY OF TOURISM And DIASPOREAN RELATION | 172. St. Joseph's Tr. College |
| 124. Ministry of Transport | 173. St. Mary's Secondary School |
| 125. MINISTRY OF WATER RESOURCES | 174. St. Monica Training College |
| 126. Ministry of Women and Children Affairs | 175. Students Loan Trust Fund |
| 127. Mount Mary College | 176. Suhum Government Hospital |
| 128. Mpohor Wassa East | 177. Sunyani General Hospital |
| 129. Narcotics Control Board | 178. Sunyani Polytechnic |
| 130. National Accreditation Board | 179. Sunyani West |
| 131. National Board for Professional And Technical Examinations | 180. Takoradi Polytechnic |
| 132. National Board for Small Scale Industries | 181. Tamale Polytechnic |
| 133. National Cardiothoracic Centre | 182. Tema Metropolitan Assembly |
| 134. National Commission For Civic Education | 183. Tema Sec. School |
| 135. National Commission on Culture | 184. Tetteh Quarshie Memorial Hospital |
| 136. National Council for Tertiary Education | 185. Twifo Praso Health Assistants Tr. Sch. |
| 137. National Development Planning Commission | 186. University Ghana School of Pharmacy |
| 138. National Film and Television Institute | 187. University Of Cape Coast (UCC) |
| 139. National Health Insurance Authority | 188. University Of Education Winneba (UCEW) |
| 140. National Identification Authority | 189. University Of Ghana (UG) |
| 141. National Insurance Commission | 190. University of Ghana Business School(UGBS) |
| 142. National Lottery Authority | 191. University of Mines -Tarkwa |
| 143. National Pensions Regulatory Authority | 192. University Of Science And Technology (KNUST) |
| 144. National Petroleum Authority | 193. Volta River Authority |
| 145. National Population Council | 194. Wa Polytechnic |
| 146. National Road Safety Commission | 195. Water Resources Commission |
| 147. National Service Secretariat | 196. Wesley Girls High Sch. |
| | 197. West African Examination Council |
| | 198. Western- Regional Co-ordinating Council |
| | 199. Wiawso Tr. College |

The Authority urges all other entities who have not submitted their plans as yet to emulate the example of the above listed entities and comply accordingly.



CITATIONS FOR THE APPRECIATED ENTITIES AT THE 5TH PUBLIC FORUM ORGANIZED BY THE PPA ON THE 16TH AUGUST, 2011

VOLTA RIVER AUTHORITY



With the introduction of the Public Procurement Act 2003, Act 663, this Entity has been seen to have a well coordinated and staffed procurement unit. It has also attained a consistent level of performance moving from the matured stage to the excellent stage with the standard application of the “Public Procurement Model of Excellence Tool (PPME)”, of the Public Procurement Authority. This Entity has a well prepared annual procurement plan and this plan is annually updated and posted using the e-procurement planning site of PPA and it is also the pioneer in the use of the electronic stock control system.



KOMFO ANOKYE TEACHING HOSPITAL

With a well established procurement unit, which has staff with in-depth knowledge and capacity in the current procurement procedure, it has achieved tremendous success as far as procurement performance, it has progressed from the matured stage to the excellent stage on the maturity ladder of the “Public Procurement Model of Excellence Tool (PPME)”. It has also acquired knowledge in the usage of the e-procurement planning which enables it to post its annual procurement plan which facilitates the work of PPA whenever the need arises.

UNIVERSITY OF GHANA



With the introduction of the Public Procurement Act 2003, Act 663, there was massive overhauling of its procurement activities, capacities and personnel at the procurement unit to comply with the provisions of the Act. The outcome of the assessment conducted over the years placed this entity at the matured stage of the maturity ladder using the “Public Procurement Model of Excellence Tool (PPME)”. This Entity does not embark on the usage of restrictive or sole source procurement without approval from the Public Procurement Authority. It always complies with the e-procurement planning by posting its annual procurement plan and also submitting the hard copy to the PPA in a timely manner.

GHANA PORTS AND HABOURS AUTHORITY

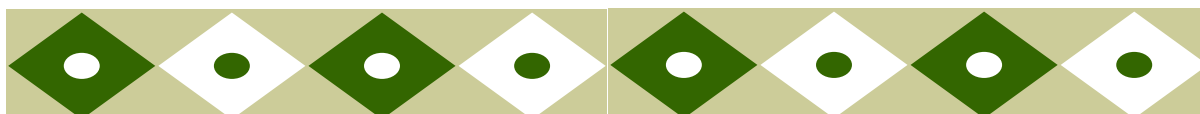


This is an Entity poised and ready to embrace the provisions of the Act 663 to improve their procurement performance. It moved steadily from "Maturing stage" to "Matured stage" on the maturity ladder using the "Public Procurement Model of Excellence Tool (PPME)" in the assessment of their procurement performance over the years. This is an Entity which embraces the planning of its procurement activities as stated in the Act 663, and therefore, prepares a well defined procurement plan annually to aggregate their procurement. This plan also posted using the e-procurement planning software approved by the Public Procurement Authority.

WA POLYTECHNIC



With the introduction of the Public Procurement Act 2003, (Act 663), this Entity has worked hard and is ready to fully practicalize the provisions of the Act to improve their Procurement performance. It moved progressively from "Conforming stage" to "Maturing stage" on the maturity ladder using the "Public Procurement Model of Excellence Tool (PPME)" in the assessment of their procurement performance over the years. Wa Polytechnic has aggressively and consistently been calling on the Public Procurement Authority for advice and direction pertaining to their Procurement activities. It has a Procurement Unit with well qualified staff, fairly kept records, and has achieved good scorings in the assessment ratings.



(Continued from page 1)

“Even though the challenges are daunting the Team at PPA is committed to making the achievement of this goal a reality” he added.

Some thematic presentations were also made by key stakeholders such as Toyota Ghana representing the private sector, Ghana Health Service representing the Public Sector, Ghana Integrity Initiative representing Civil Society as well as the Embassy of Switzerland in Ghana representing Ghana’s Development Partners.

As side attractions to this year’s forum the PPA introduced some innovations that are worth-mentioning. First, was the Awards Ceremony that recognized some hard working entities who distinguished themselves in terms of performance during the 2009-2010 procurement assessment exercise.

These awardees include Volta River Authority, Komfo Anokye Teaching Hospital, University of Ghana, Ghana Ports and Harbours Authority and Wa Polytechnic.

Secondly, a Procurement Counseling Clinic manned by experienced staff was set up at the premises to address some of the apprehensions of entities and practitioners as far as the implementation of the procurement law is concerned. While the Public Affairs Office of the PPA mounted an exhibition stands to showcase some of the activities and programmes undertaken by the Authority over the year.

On a whole, this year’s public forum recorded a huge success with over 700 participants in attendance.

Rhoda Appiah
Principal Public Affairs Officer
PPA

PRESENT STATUS OF IMPLEMENTATION E-PROCUREMENT

The Article on e-procurement in this edition focuses on the status of implementation of e-Government procurement system in Ghana.

e-Government Procurement (e-GP) is being implemented as one of the systems under the eGhana project being supported with funding from the World Bank.

Implementation of e-GP began with a series of meetings with a team from the World Bank, the Public Procurement Authority and eGhana. The purpose of these meetings was to draw up an implementation plan for e-GP establishment in Ghana. In June 2011, the team completed work on the final Terms of Reference (TOR) to be used for the engagement of a Consultant for the Systematic Development of Electronic Government Procurement (e-GP) in Ghana.

A request for Expression of Interest (EOI) for the systematic development of e-Government Procurement (e-GP) for Ghana was advertised in the Daily Graphic and the Ghanaian Times in July 2011. It was also published in the Development Business website of the United Nations.

Twenty-Four (24) firms from different countries expressed interest in the assignment. In August 2011, a six

(6) member evaluation panel was put together made up of 2 representatives from the PPA, a representative each from the Ministry of Finance and Economic Planning, eGhana, GIFEC and NITA. The panel shortlisted six (6) firms to submit proposals for the assignment.

- Major tasks to be completed by firms as detailed in the TOR are;
- Developing a national E-GP vision
- Comprehensive E-Government Assessment
- E-GP Strategy and Action Plan
- Assessment of Public Procurement Act, (Act 663), and relevant Laws

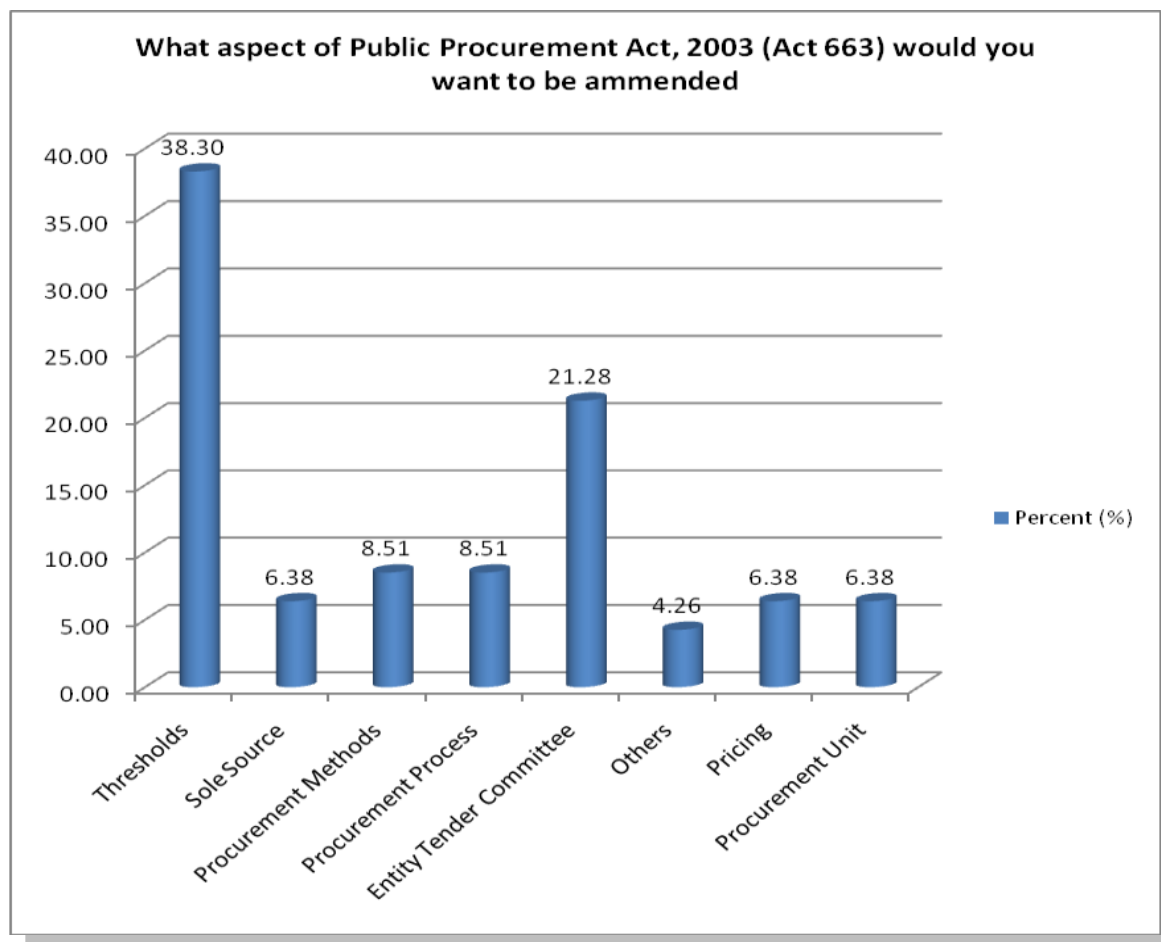
Deadline for submission of proposals was October 28, 2011.

It is expected that evaluation will be completed after October 28, and a relevant contract signed for work to begin in November 2011.

Thomas K. Bondzi
Senior IT Specialist
PPA



OPINION POLL ON AMENDMENT OF PUBLIC PROCUREMENT ACT, 2003 (ACT 663)



In our bid to elicit public opinions on the Public Procurement Act, 2003 (Act 663), a sample size of 40 respondents were interviewed during the 2011 Public Forum using a structured questionnaire. Below is a quantitative analysis of some of their responses. Other analysis will be published in subsequent editions of the bulletin.

Response on the aspect of the law which require amendment is summarised in chart above. It is evident that a good majority of respondents (38.3%) expressed concerns about the woefully low levels of Thresholds as indicated by Schedule 3 of the Public Procurement Act, 2003 (Act 663). They were of the opinion that the amounts were too small and did not

reflect the realities confronting the Procurement Entities. According to them this scenario could only give rise to unlawful acts such as breaking of bulk.

Another aspect of the law which attracted a lot concerns was the composition of Entity Tender Committees which they considered to be non-representative. Respondents (21.28%) therefore were of the opinion that this should be amended to make it more inclusive.

Rhoda Appiah
Principal Public Affairs Officer
PPA



Tendering and contract Information for periods indicated

[Tendering Opportunities for Nov - Dec 2011](#)

[Contracts Awarded for Jan-Dec 2011](#)

[Restricted Tender Awards Jan-Dec 2011](#)

[Expression of Interest Requests Nov - Dec 2011](#)

The links above will take you directly to the PPA Website Reports for the months of period indicated.



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